

2024-2025 LCC Budget Development Calendar

Fall

November

- Budget Cycle Begins
- Resource Allocations & Prioritizations Requests Process Initiated
- College Council & Budget Development Subcommittee (BDS) Convened

December

- Budget Update & Five-year Budget Forecast to BOE
- Initial tuition and fee cost overview
- Deadline for budget change requests – deadline December 15th

For questions, please email:
BudgetOffice@lanecc.edu

Or visit our [website](#).

Updated 12/05/23

Winter

January

- Community Training for Campus Budgeting Partners (i.e., budget managers and divisional leadership)
- Tuition and fees recommendations from SGA & Student Affairs
- BOE review of budget parameters
- Budget Update to Cabinet

February

- Student Forum
- Budget Update to Cabinet
- Categorical funding discussions
- Board Approval: Budget Parameters & Tuition Rates and Fees
- Positions Approvals (i.e., faculty search and approvals)
- BDS Balancing Proposals deadlines to College Council – deadline Feb. 28

March

- Campus Budget Partners meetings with Budget Office for budget input planning and planning
- Year-end Closing Planning
- Budget college-wide spring business forum and budget update
- All funds review by College Finance
- College Council Balancing Proposals submitted to the President for BOE meeting.
- Board initial budget discussion

Spring

April

- Deadline for Budget Partners to Return Budget Proposal Templates for Review
- Finalize Administrative Balancing Options (if needed)
- Distribution of proposed budget documents to budget committee

May

- Board Budget Committee Meetings

June

- Board Budget Hearing and Approval of budget

July-September

- Submit and publish all final budget documents to required entities
- Budget Cycle ends

