

LCC Budget Committee Meeting

May 1, 2024



Dr. Stephanie Bulger, President
Jonathon Campbell, Director of Budget and Resource Planning



MEETING AGENDA

- Purpose of the Budget Committee
- Orientation to Budget Document
- Public Comment
- Committee Discussion & Information Requests
- Budget Committee Schedule



Budget Committee Members

Ron Preisler Zone 1, three-year term ending June 30th, 2026	Sue Cutsogeorge Zone 5, Completion of existing term ending June 30th, 2024
Siobhan Cancél Zone 2, three-year term ending June 30th, 2024	Amber Patterson At Large, Completion of existing term ending June 30, 2025
Charles Kimball Zone 3, Three-year term ending June 30th, 2026	Larissa Ennis At Large, three-year term ending June 30, 2026
William Gray Zone 4, Completion of existing term ending June 30th, 2026	

Also, includes members of the Board of Education.

Purpose of the Committee (ORS 294)

- Must have a quorum (more than one half) to hold a meeting
- Must hold at least one meeting to:
 - - Receive the budget document
 - - Receive the budget message
 - - Provide opportunity for public input
- Discusses and revises the budget as needed, receive input from the community through Public Comment
 - May reduce or increase the estimate of resources and requirements
- Approve the Budget, Property Taxes, and gives the College the financial authority to carry out its **mission**

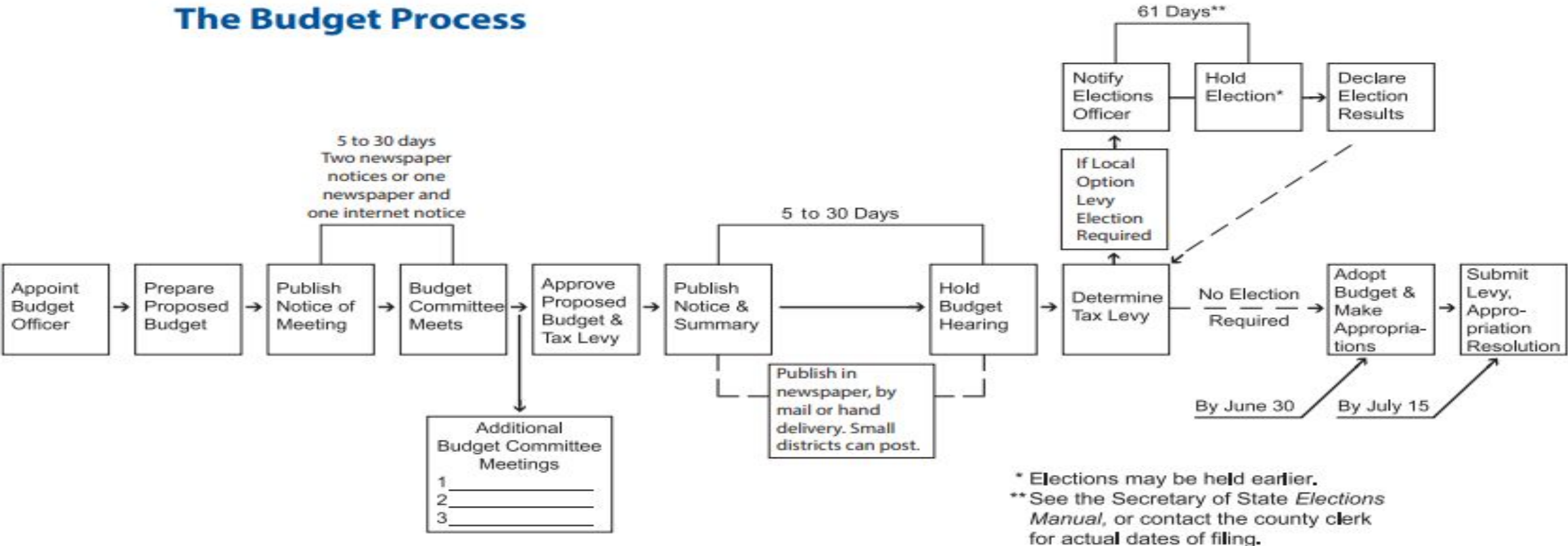
Purpose of the Process

Local Budget Law is designed to:

- **Establish standard procedures** for preparing, presenting, and administering the budgets of Oregon's local governments.
- **Encourage citizen involvement** in the preparation of the budget before its final adoption.
- **Provide a method of estimating** revenues, expenditures, and proposed taxes.
- **Institute a method for control** of revenues and expenditures that promotes efficiency and economy when using public funds.
- **Encourage citizen involvement (!)**. Public policy decisions are to be made openly in public meetings because the people have the right to be there and know what their local government intends to do.

Oregon Budget Law (ORS 294)

The Budget Process



Source: [Department of Revenue, Local Budgeting in Oregon](#)

FY25 Proposed Budget Highlights

The total proposed annual budget is \$305,740,671

The proposed general fund budget totals \$108,465,401

FY25 Projected Revenue Parameters

- CCSF – State Funding flat (2nd year of biennium)
- FY25 Tuition increases (4%) consistent with peers & Board Approved
- Enrollment increases projected at 3.5%
- Property Taxes at 3.2%
- Student Fees, Admin Recovery, Other Revenue (incl. Employee Retention Tax Credit), Sales G&S

Vision:

Transforming lives through learning.

Mission:

Lane is the Community's College. We provide quality, comprehensive, accessible, inclusive, learning-centered educational opportunities that promote student success.

Strategic Goals:

- *Improve diversity, equity, and inclusion in student access and achievement*
- *Increase enrollment*
- *Increase student success;*
- *Engage in continuous improvement*
- *Improve financial stability and sustainability*
- *Identify strategic infrastructure investments*



FY25 Budget Highlights

FY25 Proposed Expenditure Requirements Parameter Variances

- Salaries
 - FY25 Compensation increases
 - Classified Staff @10%, (COLA only), to account for FY 24 & FY 25 increases
 - Management @4% (COLA only)
 - Faculty @6% COLA not including Step Increases
- FY24 Position Vacancies of \$1.6M held in FY24 to be filled for specific positions
- New positions 6.0 FTE totaling \$650,000
- Material & Supply increases by \$953,000 to adjust for inflation and programmatic needs



FY25 Strategic Investments

Strategic Initiative Type	Investment Amount	Objective
Overall Facilities Deferred Maintenance	\$550,000	Address the growing needs of aging infrastructure. Deferred maintenance funding has been severely reduced over the last 5-10 years creating high risk across all of the College's facilities.
IT Infrastructure & Cyber Security	\$550,000	Much of the IT infrastructure at the College is approaching critical lifespan. This includes printer and computer fleets that are vulnerable to cyber-attacks.
Enrollment Growth Investment	\$200,000	The College has prioritized community outreach and partnerships to not only recruit new students but also to retain them. LCC also has outside contracts to enhance recruitment efforts. These efforts have yielded great success in the past fiscal year. This investment will maintain and increase funding for those partnerships.
Lane Forward	\$50,000	In the pilot phase of this cross-campus collaboration effort, the College provided micro-funding to seven teams that will launch projects to improve the student experience, collaboration and innovation among the LCC community. This investment will increase the funding for FY25 to \$300,000.
Total Strategic Investments	\$1,350,000	



FY25 Contingency & Reserves

Name and Board Policy (BP)	Budgeted Amount	Description
Unappropriated Ending Fund Balance (BP295)	\$3,002,242	Board Policy requires 3% of the total expenditure budget. May not be used for standard operations.
Board Oversight Contingency (BP270)	\$497,490	Board contingency of .5% of budgeted revenues for strategic initiatives.
Administrative Operational Contingency (BP270)	\$994,259	Admin Contingency that requires President approval to spend, 1% of budgeted revenues
Reserve For Revenue Shortfall (BP290)	\$350,000	Covers approximately 1.5% of tuition revenue based on enrollment growth targets (3.5% for FY25)
Carry Forward Authority	\$775,000	Allows budget authority for carry forward balances included in planning at the unit level
Total	\$5,618,991	



FY25 Schedule of Changes

Major Fund Category	FY22 Actuals	FY23 Actuals	FY24 Adopted Budget	FY25 Proposed Budget	Major Change Explanation from 2023-24
General Fund I	\$84,043,930	\$84,964,019	\$95,089,153	\$108,465,401	Increase in enrollment, tuition and student fees, as well as beginning fund balance
Internal Service Fund II	\$501,678	\$513,211	\$655,000	\$678,960	
Debt Service Fund III	\$89,085,074	\$24,819,792	\$26,591,733	\$27,276,805	
Capital Projects Fund IV	\$7,026,616	\$21,400,524	\$111,383,650	\$76,584,450	Major bond projects completed
Financial Aid Fund V	\$23,298,099	\$25,828,023	\$41,387,500	\$47,082,500	Based on increased enrollment
Enterprise Fund VI	\$2,360,724	\$1,789,157	\$2,086,154	\$2,204,682	
Early Retirement Fund VII	\$404,403	\$495,483	\$5,530,000	\$5,580,000	
Special Revenue Fund VIII	\$29,721,935	\$19,686,602	\$35,330,000	\$15,167,324	Grant funds over budgeted in 2023-24
Administratively Restricted Fund IX	\$11,262,824	\$13,444,030	\$18,700,357	\$22,740,549	Increase in student fees and payback of subfund loans
Total All Funds	\$247,705,283	\$192,940,841	\$336,753,547	\$305,740,671	



FY25 Budget Highlights: General Fund (I)

General Fund (I):

The proposed general fund budget is \$108,465,401, a 14% increase from the 2024 budget.

Personnel Services expenditures are approximately 81.8% of the proposed general fund operating budget.



Orientation to Budget Document

Thank you:

Jonathon Campbell, Director of Budget and Resource Planning

Alejandra Collazo Gonzalez: Senior Budget Analyst

Sue Fahey, Interim VPFO

John Nisbet, Interim VPFO

Cover Artist: The featured mural was painted in the Summer of 2022 by Kari Johnson. It is titled “The Elements,” and depicts Manhattan and the four classical elements (air, fire, water and earth) through different human figures. The full mural can be seen on the Center Building of Lane’s main campus.

Fiscal Year 2025 Proposed Budget



Orientation to Budget Document

- The Budget Message
- Local Demographics
- Institutional Overview
- College Finance Structure
- Proposed Budget
 - General Fund I and Administratively Restricted Fund IX schedules
 - Capital and Debt Funds information and schedules
 - Auxiliary Funds (II, V, VI, VII and VIII) schedules
- Appendices includes information about LCC's fund structure, a visual representation of the budget structure, and what "activities" fall in each fund.



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