



DENTAL HYGIENE – LANE FALL 2024 Application Information and Instructions

- You must complete ALL application steps to be considered.
- There is a **\$75 fee** to apply to for this program.

1. PROGRAM ADVISING

This guide will give you all the information necessary to make a successful application to the DH Program. You will be responsible for understanding the program entrance and degree completion requirements. **PLEASE READ INFORMATION CAREFULLY.**

[Academic Advisors](#) can assist you with academic planning, to help make sure you'll be ready to transfer or start your career. They are available to review your progress towards program or application requirements. Our Health Professions advisors, Allene Gibson and Kelly Ochoco, may be reached at HPAdvising@lanecc.edu. You may drop-in via zoom or in person or you can email them.

The following information is intended for program entrance only and does not include information on courses required for degree completion. These can be found in the catalog listing for [Dental Hygiene](#).

Selection Criteria: A maximum of 20 students can be accepted to the Lane Community College program; the number of accepted students is based on available spots and subject to change year to year. Program admission *is based on a point allocation system.*

To be considered an applicant to the program you MUST meet all application requirements.

2. APPLICATION ACTIVITIES & IMPORTANT DATES

- 1) Clinical Observation:** Applicants must complete a minimum of eight (8) documented hours of observation of a clinical dental hygienist practicing in either a general dentistry or a periodontal practice setting. The Clinical Observation verification form is on the Application webpage.
- 2) Take the ATDH Entrance Exam:** More info in Section 3. [Application link](#) is here.
- 3) Mandatory Program Application Review Sessions 2024** (attendance at one is required)
See [DH Application Information](#) website for time and registration info for each review session.
Jan 18th ♦ Feb 1st ♦ Feb 15th ♦ Feb 29th ♦ Mar 7th (6-8:00 p.m. via Zoom)

Application opens: **March 4, 2024 at 12:15 a.m.***
Application closes: **April 18, 2024 at 4:00 p.m.***
Application notification: Program status announced..... **May 15, 2024**
Mandatory Orientation & Documentation..... **June (TBD) 2024**

* You must submit your Electronic Program Admission Application and Payment and other application documents before the deadline on the application close date.

3. PREPARING TO APPLY- APPLICATION REQUIREMENTS

Complete all steps and submit all documentation by the close date listed in Section 2.
Use this checklist to make sure you've completed all requirements. Keep a copy for your records.

You must meet the following criteria to have a complete application and be considered for the program. **Review the following steps carefully.**

- Email Account:** You will need an active email address if you do not already have one.
 - LCC's Enrollment Services and Health Professions Application Center use your email address to send you information. Make sure they have any changes to your email address.
 - Please set your "spam filter" system to accept email addresses containing **@lanecc.edu**.
 - Notification of your application status will be communicated to you via email.

- Admission to Lane as a Credit Student:**
 - If you are not currently a credit Lane student, complete Lane's college admission process and obtain a student "L" number. [Apply & Enroll](#).
 - Make sure to complete all "[Steps to Enroll in Credit Classes](#)" including testing if needed.
 - If you previously attended Lane as a credit student but have not taken courses for 4 terms, you will need to re-apply to update your account. Click "Returning Student."

- Advising:** Meet with a Health Professions academic advisor or email HPAdvising@lanecc.edu to discuss course options.

- Oregon Resident:** You must be a current resident of Oregon to apply. Verify your current Oregon address in **myLane** (Homepage, Personal Information channel).

- Submit Non-Lane Official Transcripts to Enrollment Services:**
 - All courses from other colleges used as prerequisites must be recorded on your official transcript. It is your responsibility to plan ahead and order transcripts prior to the application deadline.
 - Transcripts should be sent to and received by Lane Enrollment Services by the application close date. [Transcript Information](#).

- Request Course Equivalency Evaluation (if needed):**
 - Courses taken at other colleges may be eligible to use on your application.
 - Go to the Enrollment Services website and use the "[Transfer Tool](#)" to check equivalency of courses.
 - If courses do not appear as equivalent, email: HPAdvising@lanecc.edu

- Complete the Admission Test for Dental Hygiene (ATDH) Testing Requirements:**

The ATDH is an admission test for anyone interested in pursuing a career in dental hygiene. The ATDH should be taken prior to applying for the Dental Hygiene program.

 - Test must be completed between **September 1, 2023** and **March 8, 2024**.
 - **Allow for 4 weeks to get your scores.**
 - Must have a minimum composite **final score of 300**.
 - The cost of the test is **\$140** and includes official score reporting to all dental hygiene schools and programs selected at the time of application.

- Attend One Mandatory Application Review Session:** You **must** attend one of the sessions to apply to the program (see dates/times in Section 2). It will be on Zoom and attendance will be taken.
- Clinical Observation:** 8 documented hours of observation of a clinical dental hygienist practicing in either a general dentistry or a periodontal practice setting.
- Additional Application Points given for the Following:** (Please note changes from previous years)
 - **Required Prerequisite GPA** - Total of letter grade point values in Section **2A** (A= 4, B=3, C=2), X 4 Cr's, then divided by total # pre-req credits taken. The HP Application Center will verify it. The GPA points given will be as follows: 4.00 - 3.70 = 4 pts. * 3.69 - 3.50 = 3 pts. * 3.49 - 3.20 = 2 pts. [Easy GPA Calculator](#).
 - **Bachelor's Degree:** The awarded degree must be on the transcript.
 - **Military Service:** Must provide copy of DD-214. Current or Veteran with Honorable Discharge.
 - **Work experience** of at least **960** hours as documented by completion of the **Form 4 - Work Verification**. This form must be submitted with your application packet.
 - **Spanish Proficiency** as documented by one of the following:
 - Level 1 proficiency: **Spanish 102** =2 points **OR CLEP 50** (see below)
 - Level 2 proficiency: **Spanish 103 or Higher** = 3 points, **OR CLEP 63** (see below)
These courses or their equivalent (including Advanced Placement or International Baccalaureate), must be on your transcript, with a grade of Pass or C- or better.
 - **Completion of the Spanish CLEP Test** for those who are native speakers or have non- traditional Spanish education. Currently, the testing can be done at the University of Oregon. To schedule your test, contact: [CLEP Test at UO](#).
 - Order an official CLEP transcript from via your [CLEP College Board Account](#), and click on the "More" link. The transcript must be **stamped, sealed, and received at Lane's Enrollment Service by the application close date. There may also be electronic options.**
 - **Math 105 or Higher** with a grade of Pass or C- or better.
- Complete Forms 1 and 2: Conditions for Application and Application Point Petition Sheet:**
 - Complete all application course requirements as described on Form 2 Point Petition sheet
 - All prerequisite courses must be completed and appear on your Lane transcript, or submitted official non-Lane transcripts, to apply.
 - Note all applicable classes and points carefully. **Do not leave course, school, term or # credits information blank.** Applications with missing info will be returned to you.

Points will NOT be awarded if you do not put a completed course on your Points Petition Sheet, even if it's on your transcripts.

4. FALL 2024 ENROLLMENT ACADEMIC REQUIREMENTS

If accepted to the program, you must complete the following **Enrollment Academic Requirements by the end of Summer 2024**. **Note:** Although not required by the application deadline, the more classes completed, the higher the points. *Most accepted students have completed them by application deadline:*

- **BI 233: Human Anatomy and Physiology-3 (4 CR), letter grade of C or better**
- **BI 234: Introductory Microbiology (4 CR), letter grade of C or better**
- **WR 123: Research Writing or WR 227: Technical Writing (4 CR), letter grade of C or better**

5. FALL PROGRAM ENROLLMENT REQUIREMENTS

If you are accepted as a student or an alternate to the program, you must complete the following. Failure to do so will result in forfeiture of program eligibility.

- **Attend the Mandatory Program Orientation.** See ***Section 2 Important Dates*** section above. Location will be announced in the emailed notification announcement.
- **Documentation of program and/or clinical requirements (to be paid by student).** Specifics will be included in program notification and discussed at the Mandatory Orientation. All forms and necessary materials will be sent by email to you after you have indicated your program acceptance.

6. APPLICATION SUBMISSION CHECKLISTS

To submit your application, you need to submit the application forms packet (Forms 1&2), along with each required form indicated below, and any supplemental documents prior to the application deadline.

- Email the Application Packet to:** HPApplicationCenter@lanecc.edu
- Required and Supplemental Forms Checklist:**
 - Form 1 Conditions for Application (**fillable PDF**) with Form 2 (Required)
 - Form 2 Point Petition Sheet (**fillable PDF – needs to remain fillable when sent**).
 - Form 3 Attendance of Mandatory Application Review Session (certificate required)
 - Form 4 Work Verification (scanned, if applicable)
 - Form 5 Clinical Observation Form signed by the observing dental hygienist (required)
 - Course Equivalency/Substitution documents (if applicable)
 - Supporting documentation for Additional Points (if applicable)
 - CLEP test results, or AP/IB results (if applicable)
- Submit Online Program Admissions Application & Fee (required) at:** [Payment Link](#)

Note: You will receive confirmation emails for your program application packet and the fee payment. Please check with us if you don't receive them.

If you have any follow-up questions, you may contact: HPApplicationCenter@lanecc.edu

7. ACCESSIBILITY AND ACCOMMODATIONS

To request assistance or accommodations, contact the Center for Accessible Resources at (541) 463-5150 or accessibleresources@lanecc.edu.