Dental Assisting Program
Application Fall 2024
Forms Packet

FORM 1 CONDITIONS FOR APPLICATION

Complete all portions of this form as directed. List name as indicated in myLane

L# L_____ FIRST _____ LAST _____

E-mail - required _____ 1st – Phone- _____ 2nd Phone _____

[ ] All courses were taken at LCC

[ ] Official Transcripts from other colleges have been submitted to Lane Enrollment Services – Attention: HP Transcript – Lane Community College - 4000 East 30th Ave, Eugene, OR 97405

Application Conditions and Program Progression Completion Requirements

In submitting my DA program application by email to HPApplicationCenter@lanecc.edu , I affirm the following:

- I took all of my prerequisite courses at Lane Community College,
  OR I have submitted official, sealed transcripts from colleges other than Lane to Lane Enrollment Services.

- I have completed the LCC Credit Admission process and have an L number,
  OR I have previously taken credit classes at Lane and have an L number.

- I have completed the Dental Assistant On-line Admissions Application & Payment process, including paying the **$35 non-refundable** application fee.

- I understand all information in the Fall 2024 Dental Assistant Application Information Packet**. I am NOT considered an applicant to the program unless all documentation and required forms are completed and submitted according to application instructions prior to the application deadline.**

- My application will not be returned and I am responsible for making a personal copy.

- I have read the Fall Enrollment Requirement Section and understand I must attend the mandatory orientation and comply with all other enrollment requirements if I am accepted or considered a program alternate.

- I am a current resident of the State of Oregon and my current Oregon address is listed in *myLane*,
  OR I have an F1 Visa and a copy is included with my application.

- I understand it is my responsibility to complete all program requirements for certificate completion.

- I understand I must successfully complete all DA prerequisite courses before Fall term 2024 to enter the program.

- I hereby attest that all application information and documentation I have submitted in this packet is accurate and authentic.

Be sure to use the latest version of Adobe Reader to complete this form and submit as a fillable pdf form.
Forms 1 and 2 that are submitted scanned, via Google docs, handwritten or delivered in person will not be accepted. **Macintosh users – do not use "Preview" to view or complete this Form. Set Adobe Reader as the default PDF reader** http://get.adobe.com/reader/

Submit the Application Packet to a new Lane Application Portal, along with all supporting documents by the deadline. **Label all uploaded docs as:** **DA2024_LastName LNumber**	• Submit all non-Lane transcripts to Enrollment Services. • Application fee is paid via the application portal. • Be sure to click the final SUBMIT button. **For Questions—Email:** **HPApplicationCenter@lanecc.edu**

FORM 2 POINT PETITION SHEET   Lane DA Fall 2024

See 2024 Dental Assistant Application Information Packet for application requirements and for Course Equivalency & Transfer requirements if course was not taken at Lane.

Courses <u>must meet</u> minimum credit requirement shown and <u>may not</u> exceed maximum credit shown. Enter grade point values in the right hand 'Points' column. **C- grades are ineligible**

For points: courses must be completed and transcripted prior to application.	Course # & School Required or Enter N/A	Term/Year	# Credits	Grade C	Grade B	Grade A	Indicate Points Earned
Part 2A. Courses Required for Program Entry: *These courses must be completed prior to Fall entry if accepted to the program.*							
Item 1: Mathematics Requirement: *Lane placement testing must be within the last 1 year*							
MTH 052, or higher (4 Cr or more),				6	9	12	
OR tested into MTH065, or higher			N/A	N/A	N/A	12	
Item 2: Writing Requirement: *Choice of ONE of the writing courses below.*							
WR 115, WR 121, WR 122, WR 123 (3 /4 Crs.)				6	9	12	
OR Prior Bachelor's degree, must appear on a submitted transcript			N/A	N/A	N/A	12	
Item 3: Choice of DA 110, OR both HP courses OR both BI courses: *within the last 7 years* *Mixed combinations do not count. Maximum of 12 points for this item.* **Submit points for each course taken in a specific sequence.**							
DA 110 **OR**				6	10	12	
HP 150 (3 Cr) **AND**				3	5	6	
HP 152 (3 Cr) **OR**				3	5	6	
BI 231 (4 Cr) **AND**				3	5	6	
BI 232 (4 Cr)				3	5	6	
Part 2B. Recommended Additional Courses additional admittance points given							
Items 4: Medical Terminology, Health Office Procedures and Effective Learning Options:							
HP 100 (3 Cr)				4	8	10	
HP 110 (3 Cr)				2	6	6	
EL 115 or EL 115H or EL 115R (3 Cr)				2	6	6	
CS 120 (4 Cr) or CIS 101 (4Cr.)				2	4	4	

	Total Course Points Earned	

Part 2C. Additional Points.		
Prior college degree: Associate, bachelors, masters, or higher. Transcript must indicate degree granted.	= 3 pts	
Military Service: Must provide copy of DD-214. Current or Veteran with Honorable Discharge.	= 2 pts	
Paid Dental Work Experience: Must be verified by pay stubs or W2s. Submit documentation: 415 hours or more.	= 6 pts	
Dental Assisting Clinic Observation: 6 hours total. Submit signed documentation form.	= 3 pts	
Basic Healthcare Certificate. Lane transcript must indicate it.	= 2 pts	
Indicate Total Points for Course Completion and Additional Points (*Points Possible 78*)		

Part 2D. Interview Points	
Applicants with a qualified application will be invited to a scored interview to assess program readiness. If interview scores = 30 pts. to meet the minimum threshold, they will be added to the point total above to determine placement scores for the program. Interview scores that do not meet the minimum threshold will disqualify the applicant for this application year. Failure to attend the scheduled interview will forfeit your application. **The Interview portion will NOT be held in 2024.**	
Office Use: Total Points	0

Be sure to do the Online Application and Payment Process to complete your final step to apply to the DA Program. List any additional information that didn't fit into spaces provided above: