



# Under 18 Student and Parent/Guardian Consent Form

Lane Community College welcomes learners under the age of 18. It is important that you and your family become familiar with Lane's policies and procedures as all of them apply to you, regardless of your age.

This form is different from the FERPA release form. All students attending Lane, regardless of age, are protected by the federal [Family Educational Rights and Privacy Act \(FERPA\)](#). FERPA provides you, the underage student, the right to restrict access to your educational records (billing, attendance, registration etc.) within Lane's systems. The same law prevents Lane from releasing any information about your Lane account unless you gave us permission through our [Authorization and Consent to Release Education Records](#) form.

**As an underage student taking classes at Lane Community College, I and my parent/guardian understand the following:**

1. I am choosing to be in an adult-oriented learning environment and recognize that course content and instructor focus will not be amended because of my age. Maturity and responsibility is expected of all students.
2. I will be the only one to access my myLane account using the secure password that I created for purposes of registering, dropping courses, making payments on my accounts and all other functions. I will not share my confidential login information. If someone uses my myLane account on my behalf, I will be responsible for all charges and account transactions.
3. College instructors have the option to limit enrollment to adult students only, and if they decline to have me in their class, I will use myLane to drop my registration before the [refund deadline](#).
4. All policies regarding grading, class attendance, registration and schedule change deadlines, payments on account and college procedures apply to me and exceptions will not be made because of my age.
5. Lane staff or faculty will only follow-up with me, the student, about my academic progress and account via my Lane issued student email address.

6. Grades earned in college classes will become part of my official college transcript and will not be eligible for adjustment at a later date due to my being under 18 when they were earned.
7. Tuition and fees assessed on the classes will be under my name and I will be responsible for ensuring that my account remains in good standing even if I have a sponsor paying for my bill. I understand that my account balance must be paid in full within 120 days after being assessed the charges or my bill will be sent to a collections agency and I will no longer have access to my bill or transcript.

## How to Submit

This form must be signed by both the underaged student and their parent/guardian before the student can register.

**Complete this page and submit to [StudentRecords@lanecc.edu](mailto:StudentRecords@lanecc.edu)**

All lines must be filled out for this form to be considered complete. Incomplete forms will be returned to the student. **Typed signatures will not be accepted.**

Student:

Parent/guardian:

**Student ID (L number)**

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**Student legal first and last name**

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**Student signature**

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**Date signed**

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**Parent/Guardian legal first and last name**

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**Parent/Guardian signature**

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**Date signed**

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Please allow up to 3 business days for processing and for your hold to be removed.