## Hours of Operation

The Public Safety Office, located in Building 12, room 200 is open Monday through Friday from 8AM to 5PM, excluding holidays.

Public Safety Officers are on-duty $24 / 7$, including weekends and holidays.
If you need assistance any time at any campus location, please call our non-emergency phone line at 541-463-5558.

Find Clery Information and Crime Statistics online at:

Lane Community College Annual Security Report


To request this information in an alternate format, contact the Center for Accessible Resources in Building 19 room 263A 541-463-5150 accessibleresources@lanecc.edu

Lane Community College

## Department of Public Safety



Emergency Line: (541) 463-5555

Non-emergency line:
(541) 463-5558
www.lanecc.edu/psd

> -Lane Community College ${ }^{*}$

- Campus lost \& found
- Campus Access Control/card issuance.
- Alarm system monitoring for all campuses.
- Patrol service.
- Fingerprinting.
- Security surveys/assessments of campus spaces.
- After-hours entry assistance.
- Emergency medical, fire, and crime response.
- Battery packs to assist motorists. (Bring identification to the Public Safety office to check out a pack.)
- Safety escorts. (Please call 5-10 minutes prior to assure your request can be accommodated.)
- Parking enforcement.
- Personal safety plans.
- Safety presentations available, covering topics and scenarios such as: crime prevention, self defense, violence in the workplace, violent actors, domestic violence, sexual assault prevention.


## Bicycles

Bicycles should be secured to a bike rack. Bicycles may not be secured to stairways, parts of buildings, or stored inside college buildings.

If you are interested in loaning a bicycle from the Lane Bicycle Program please visit the following website:

Lane Bicycle Program

## Other Forms of Transformation

The use of scooters, skateboards, roller-skates, roller-blades, and other similar items is strictly prohibited on all Lane Community College property.


## Access Control

- LCC policy prohibits the duplication or lending of issued keys.
- Do not allow unauthorized persons to enter areas you have unlocked. If you lose a key, report it to Facilities Management and Planning immediately.
- Report lost or stolen access cards immediately to the Department of Public Safety at (541) 4635558.

For additional information on access control, visit:
Building Keys and Access Cards

4000 East 30th Avenue • Eugene, Oregon 97405 - (541) 463-3000

Typically, competition for parking spaces during the first two weeks of fall, winter, and spring terms is at its highest. To avoid the stress of trying to locate a spot:

- Ride the bus.
- Carpool.
- Arrive early for classes or events, if you must drive.


## Smoking

Smoking, e-cigarettes, vape pens and all other tobacco use are prohibited in all core areas of Lane's main campus; smoking and tobacco use are allowed in four designated smoking shelters, or inside your vehicle.
These areas are gray covered shelters located in Lots B, L, M, and N. Refer to the map key to identify the smoking shelter locations.

Marijuana use is strictly forbidden on campus in any form. Even if you are a valid card holder.

## Crime Prevention For Staff

- Lock office doors, even when only leaving for a few minutes.
- Avoid leaving keys or valuables in your office.
- Do not prop doors open. If you find a door propped open, or notice anything suspicious, contact Public Safety at (541) 463-5558.
- If you see something suspicious, say something.

- Avoid taking shortcuts through isolated areas.
- Avoid walking alone.
- Remain aware of what is going on around you. Walk with your head up. Make eye-contact with those you pass. Walk with a purpose.
- When approaching your vehicle, have your keys ready. Glance in and around your vehicle.
- Trust your instincts. If something doesn't feel right, it probably isn't. Call Public Safety: 541-463-5558.
- Never leave valuables unattended. It's best to leave unnecessary valuables/money at home.
- Engrave your driver's license or ID number on valuables.
- When parking your vehicle on campus, secure all doors and windows, and avoid leaving valuables in your car. If you must leave valuables in your vehicle, lock them in your trunk and out of plain view.
- At night, park in well-lit areas.
- If you see something, say something. Always report crime or suspected criminal activity.

Lane Community College is not responsible for the loss of theft of any property while on the college campus.

To report lost or stolen items, contact the Public Safety Department on campus.

