

FACILITIES COUNCIL
MEETING NOTES
November 27, 2007
Center Bldg. Rm. 407

Present: Janet Anderson, Bob Baldwin, Trevor Ballard, Dawn DeWolf, Glenn Goss, Jennifer Hayward, Bob Mention, Jonathon Morton, Tamara Pinkas, Dave Willis

Absent: Stephen Pruch, Margaret Robertson, Susan Tatar

1. Agree on agenda

Agenda was approved.

2. Approve minutes

Minutes approved.

3. Art on Campus Policy & Procedures

Pinkas distributed art on campus policy and procedures. This group has already reviewed previous draft. Final draft now submitted. Members discussed how safety concerns would be addressed.

Changes agreed upon:

- Add to the appropriate place in the policy/procedure: **“Aesthetics of safety barriers should be considered.”**
- p. 1: last bullet on the page: “consultation with Facilities staff as needed related to the repair, maintenance and storage, and **placement** of the works of art” p. 2: 2nd paragraph, last sentence: **“The site for the work shall be determined in consultation with Facilities Department staff and must comply with all ADA requirements, applicable regulatory codes, and safety regulations.”**
- Morton suggested specifically highlighting student artwork as potential work to purchase. Pinkas noted that she would move this suggestion forward to the Art on Campus Committee.

4. Safety/Emergency Preparedness Subgroup

Mention and Baldwin noted that the council needs to develop safety and emergency preparedness goals and policies that subject experts can begin implementing. Council decided to review current documents including the “Red Book” as a way to begin this work. Willis will electronically distribute the “Red Book” and the draft Safety Policy prior to the next meeting. Council will review the safety policy that is currently being considered by the College Council. Council will work on Safety/Emergency preparedness policies as a whole group for now but may break into subgroup(s) at a later time.

5. COPPS

Previous agenda items took too much time so there was not time to discuss this item. Discussion/decision was moved to the next meeting.

6. Agenda Items for Next Meeting

Safety & Emergency Preparedness Policy
COPPS

6. Next Meeting

January 8, 2008
3:00 – 4:50 p.m.
CEN 407

Meeting adjourned at 4:10 p.m.
Submitted by: Jennifer Hayward

NOTE: If you print this document, please printed it double-sided.