

Oregon Transfer Module

A state-approved Transcription Notation (not a degree or certificate)

For students who intend to transfer within Oregon, the Oregon Transfer Module offers a program of general education requirements and elective credits accepted statewide, and ensures sophomore status for registration purposes.

Any student holding an Oregon Transfer Module that conforms to the guidelines below will have met the requirements for the Transfer Module at any Oregon community college or institution in the Oregon University System. Upon transfer, the receiving institution may specify additional course work that is required for a major or for degree requirements or to make up the difference between the Transfer Module and the institution's total General Education requirements. Oregon Transfer Module credits also may not match program requirements in the receiving school—students are encouraged to meet with a counselor or advisor for planning their courses. The Oregon Transfer Module includes 45 credits of course work, equivalent to 3 academic quarters.

I. Foundational Skills:

Note: Foundational Skills are open to demonstration of proficiency. For information on waiver testing or credit for prior learning, contact a counselor or advisor.

Writing – Two courses of college-level composition (WR 121, WR 122, WR 123, or WR 227)

Oral Communications – One course of fundamentals of speech or communication (SP 100, SP 111 or SP 112)

Mathematics – One course of college-level mathematics, for which at least MATH 095 is a prerequisite (MTH 105 or higher)

II. Discipline Studies: (must be at least 3 credits each)

Arts and Letters – 3 courses from the approved list on page 41-42

Social Sciences – 3 courses from approved list on pages 42-43

Science/Math/Computer Science – 3 courses from the approved list on pages 43 including at least one biological or physical science with a lab

III. Additional Requirements:

Electives – As required to bring the total credits to 45. Courses must be from the Introduction to Disciplines areas (Arts and Letters, Social Sciences, or Science/Math/Computer Science). No developmental courses may be used.

Grades – All courses must have a grade of “C-” or better. Students must have a minimum cumulative GPA of 2.0 at the time the module is posted to the students transcript.

Developmental Courses – Courses that are designed to prepare students for college transfer courses are not applicable to the Oregon Transfer Module.

Notes and Limitations

When choosing courses in science and mathematics, students and advisors should check the specific requirements at receiving schools. Courses that include a laboratory component, or that deal with specific subjects, may be required for majors or degrees.

All Oregon community colleges and Oregon University System institutions will offer students the opportunity to complete an Oregon Transfer Module and the OTM designation will be posted on the transcript by the issuing institution upon request. Regionally accredited private colleges and universities within the state may also offer and issue Transfer Modules, which will be accepted at any Oregon public college or university.

Transfer

Lane Community College offers courses for students who wish to pursue a four-year degree at a public or private college or university. A student who attends Lane can complete lower division general education requirements of the four-year colleges and begin work on the requirements for a specific major. The advantages of beginning college studies at Lane include small classes, lower costs, individual help from instructors, and an opportunity to improve writing, reading, math, and study skills.

Planning to Transfer

General education and graduation requirements for specific majors vary among colleges and universities.

Lane's Counseling is a complete resource for students who plan to transfer credit from Lane. The center has information on colleges and universities and the degree programs they offer. Counselors and advisors are available to help students with academic planning to ensure that course work is appropriate for programs at the four-year colleges they plan to attend. In addition, Counseling offers several transfer workshops each term to help students obtain up-to-date transfer information.

Planning is important because it helps students prepare for further studies in their programs. For instance, it may be important that a student begin mathematics studies as early as possible. For certain majors, students need to be attending the four-year school after the first year of study because specific major requirements are part of the second-year curriculum. Students who have taken advantage of Lane's advising opportunities have a smooth transfer process and continue on to complete their bachelor's degrees. Students have eight choices for transfer planning:

Direct Transfer This option is for any student who has selected a transfer school, major and degree and who wishes to satisfy the specific requirements for that college or university. It is especially important that a student who chooses this option works closely with a counselor or advisor at Lane.

It is the responsibility of students to learn the program requirements of their intended transfer school. Students should periodically contact Counseling for academic advising and to learn of any possible changes in a program.

Dual Enrollment Program/Lane Community College and University of Oregon Students may take advantage of this agreement between the two institutions to take classes concurrently. Students must be admitted to both institutions and complete an additional application insert that is available at the Admissions Office at the UO and in the Counseling/Advising Center at Lane.

Dual Enrollment admission will allow students to use financial aid to take courses at both campuses. For students with 0-89 eligible credits, the financial aid award is administered by Lane; for students with 90 or more eligible credits, the financial aid award is administered by the University of Oregon.

Degree Partnership Program (DPP)/Lane Community College and Oregon State University Students can be jointly admitted and enrolled at Lane and OSU. Students must be admitted to both institutions and complete an additional application for DPP available through OSU.

DPP will allow students to use financial aid to take courses at both campuses. For students with 0-89 eligible credits, the financial aid reward is administered by Lane; for students with 90 or more eligible credits, the financial aid is administered by OSU.

Oregon Transfer Module (OTM) For students intending to transfer within a year to an Oregon University System Institution, this transcript notation ensures the 45 credits of specific general education requirements and electives will be accepted at any state institution, and ensures sophomore status for registration purposes. Upon transfer, the receiving institution may specify additional course work required for a major or for degree requirements or to make up the difference between the Transfer Module and the institution's total General Education requirements.

Associate of Art: Oregon Transfer Degree (AAOT) This degree is designed for students who wish to obtain an associate of arts degree and want the flexibility to attend any school in the Oregon University System. Institutions in the Oregon University System accept the associate of arts Oregon transfer degree to meet that university's lower division general education requirements. (See the AAOT degree requirements on page 40.) A student selecting this transfer option still must meet that university's grade point average admission requirement and complete the coursework required for a major and degree with junior standing.

Associate of Science Oregon Transfer: Business (ASOT: Bus) For students who intend to transfer to an Oregon University System Institution, this degree offers business-focused general education requirements and electives. Students who meet the transfer institution's admission requirements and transfer to an Oregon University System with this degree are guaranteed to have met that institution's lower-division general education requirements. They will have junior status for registration purposes.

Associate of Science (AS) (Transfer) For some transfer majors, this degree best matches pre-major requirements of specific colleges or universities. Requirements include a rigorous general education program balanced with electives. However, this degree does not carry the same transfer guarantees of meeting all lower-division general education requirements as the OTM, AAOT, or ASOT: Business described above. It does not ensure junior status upon transfer to a state four-year institution. Students seeking this degree must work closely with advisors at Lane and the intended transfer institution to determine which courses best match plans for transfer majors.

Associate of General Studies (AGS) (Transfer) For students not pursuing specific transfer or professional programs, this degree provides an alternative to meet individual goals, including general education and elective transfer or career and technical coursework. However, this degree does not carry the same transfer guarantees of meeting all lower-division general education requirements as the OTM, AAOT, or ASOT: Business described above. It does not ensure junior status upon transfer to a state four-year institution.

Degrees

For information about degrees and limitations, see pages 38-40.

Transfer Majors Students can begin preparing for many careers at Lane. The following is a list of majors and the counselor/advisor for Lane courses that may transfer to a university in the Oregon University System. (Not all majors are offered at every university.)

Major	Counselor/Academic Advisor
Agriculture	Debby Ganser/Shirley Lukacs
Anthropology	Anthony Hampton/Cindy Lott
Architecture.....	Tim Blood
Area and Ethnic Studies	Anthony Hampton/Cindy Lott
Art	Tim Blood
Biology	Debby Ganser/Shirley Lukacs
Business Administration	Marva Solomon/Deb Hupcey
Chemistry	Debby Ganser/Shirley Lukacs
Computer and Information Sciences	Debby Ganser/Shirley Lukacs
Criminal Justice	Anthony Hampton/Cindy Lott
Dance.....	Tim Blood
Dental Hygiene.....	Leslie Soriano/Rosa Lopez
Dentistry	Debby Ganser/Shirley Lukacs
Drama, see Theatre Arts	
Economics.....	Anthony Hampton/Cindy Lott
Elementary Education	Marva Solomon/Deb Hupcey
Engineering; Engineering Tech.	Debby Ganser/Shirley Lukacs
English	Anthony Hampton/Cindy Lott
Environmental Sciences.....	Debby Ganser/Shirley Lukacs
Exercise Sci/Movement.....	Leslie Soriano/Rosa Lopez
Foreign Languages.....	Anthony Hampton/Cindy Lott
Forestry	Debby Ganser/Shirley Lukacs
General Physical Science	Debby Ganser/Shirley Lukacs
General Social Science	Anthony Hampton/Cindy Lott
Geography.....	Anthony Hampton/Cindy Lott
Geology.....	Debby Ganser/Shirley Lukacs
Health and Health Education; Health Care Administration	Leslie Soriano/Rosa Lopez
History.....	Anthony Hampton/Cindy Lott
Home Economics.....	Leslie Soriano/Rosa Lopez
Hotel, Restaurant and Tourism Management	Carolyn Litty/Betty Svarverud
Journalism	Tim Blood
Law (pre-professional)	Anthony Hampton/Cindy Lott
Life Sciences (biology, botany, zoology).....	Debby Ganser/Shirley Lukacs
Literature (English)	Anthony Hampton/Cindy Lott
Mathematics	Debby Ganser/Shirley Lukacs
Medicine (pre-professional)	Debby Ganser/Shirley Lukacs
Medical Technology (pre-professional).....	Debby Ganser/Shirley Lukacs
Music.....	Tim Blood
Nursing (four-year degree).....	Jessica Alvarado/Rosa Lopez
Occupational Therapy (pre-professional)	Debby Ganser/Shirley Lukacs
Performing Arts (dance, music, theatre)	Tim Blood
Pharmacy (pre-professional)	Debby Ganser/Shirley Lukacs
Philosophy.....	Anthony Hampton/Cindy Lott
Physical Education.....	Leslie Soriano/Rosa Lopez

Physical Therapy (pre-professional program).....	Debby Ganser/Shirley Lukacs
Physics.....	Debby Ganser/Shirley Lukacs
Political Science.....	Anthony Hampton/Cindy Lott
Psychology	Anthony Hampton/Cindy Lott
Public Administration.....	Anthony Hampton/Cindy Lott
Recreation.....	Leslie Soriano/Rosa Lopez
Religion.....	Anthony Hampton/Cindy Lott
Secondary Education	Counseling Staff
Major	Counselor/Advisor
Social Science	Anthony Hampton/Cindy Lott
Sociology.....	Anthony Hampton/Cindy Lott
Speech	Anthony Hampton/Cindy Lott
Theatre Arts	Tim Blood
Veterinary Medicine (pre-professional program).....	Debby Ganser/Shirley Lukacs

Transfer Hotline If a student has a problem in transferring classes to a college or university, the student should first try to resolve it with his or her advisor. If the problem cannot be solved at that point, the student may call the Transfer Problem Hotline at the Oregon Department of Education for additional help. The hotline number is (541) 378-8609.

Counselors for "Undeclared" Students A counselor is assigned to each academic department and to each student who is undecided about or is exploring a major. Students can receive guidance in taking initial courses, using career center resources, and setting educational goals.

A list of counselors for students who are undecided is located in Counseling. Students can make an appointment with a counselor at the appointment desk in Counseling or by calling (541) 463-3200. Or, students may drop in without an appointment during the counselor's office hours. Counselor schedules for each term are posted in Counseling, and on the door to the counselor's office.



Career and Technical Programs

The career and technical programs described on the following pages appear in alphabetical order on the list below. Curriculum requirements are listed for each program and descriptions of required and elective courses can be found in the Course Descriptions section of this catalog. Curriculum information for Lane programs is updated annually. The most current information is available from a Lane counselor/advisor or the department offering a particular program. Current counselors/ advisors for each program are listed with each program.

Depending on the career and technical program in which they are enrolled, students can earn a two-year Associate of Applied Science degree or a one- or two-year certificate of completion.

Lane offers noncredit opportunities for career training and continuing education. These are described on page 245.

The notations next to each program indicate the following:

AAS—Two-year Associate of Applied Science Degree Program

1-yr cert—One-year Certificate of Completion Program

2-yr cert—Two-year Certificate of Completion Program

CPC—Career Pathways Certificate

Accounting (AAS).....	Marva Solomon/Deb Hupcey
Accounting Clerk (CPC)	Marva Solomon/Deb Hupcey
Bookkeeper (CPC)	Marva Solomon/Deb Hupcey
Payroll Clerk (CPC).....	Marva Solomon/Deb Hupcey
Administrative Assistant (AAS)	Marva Solomon/Deb Hupcey
Legal Office Skills (CPC)	Marva Solomon/Deb Hupcey
Office Software Specialist (CPC)	Marva Solomon/Deb Hupcey
Small Business Ownership (CPC).....	Marva Solomon/Deb Hupcey
Auto Body and Fender Technology (AAS and 2-yr cert)	Carolyn Litty/Betty Svarverud
Auto Paint Option (AAS).....	Carolyn Litty/Betty Svarverud
Auto Collision Option (AAS)	Carolyn Litty/Betty Svarverud
Automotive Technology (AAS and 2-yr cert)	Carolyn Litty/Betty Svarverud
Aviation Maintenance Technician (AAS and 2-yr cert)	Carolyn Litty/Betty Svarverud
Business Assistant (1-yr cert).....	Marva Solomon/Deb Hupcey
Computer Network Operations (AAS).....	Debby Ganser/Shirley Lukacs
Network Security (CPC)	
Computer Programming (AAS).....	Debby Ganser/Shirley Lukacs
Geographic Information Science (CPC)	Debby Ganser/Shirley Lukacs
Web Programming (CPC)	Debby Ganser/Shirley Lukacs
Computer Simulation and Game Development (CPC)	Debby Ganser/Shirley Lukacs
Computer Game Programming in C++ (CPC).....	Debby Ganser/Shirley Lukacs
Computer Specialist (1-yr cert).....	Debby Ganser/Shirley Lukacs
Computer User Support (AAS).....	Debby Ganser/Shirley Lukacs
Construction Technology (AAS and 1-yr cert)	Carolyn Litty/Betty Svarverud
Culinary Arts and Food Service Management (AAS).....	Carolyn Litty/Betty Svarverud
Baking and Pastry (CPC)	Carolyn Litty/Betty Svarverud
Food Preparation and Production (CPC)	Carolyn Litty/Betty Svarverud
Dental Assisting (1-yr cert).....	Leslie Soriano/Rosa Lopez
Dental Hygiene (AAS)	Leslie Soriano/Rosa Lopez
Diesel Technology (AAS, 2-yr cert).....	Carolyn Litty/Betty Svarverud
Lift Truck/Material Handling Equipment Technician Option (AAS)	

Drafting (AAS, 1-yr cert).....	Carolyn Litty/Betty Svarverud
Early Childhood Education (AAS and 1-yr cert)	Marva Solomon/Deb Hupcey
Electrician Apprenticeship Technologies (AAS, cert)	Colleen Cairney
Limited Electrician Apprenticeship Technologies (cert)	
Electronic Technology (AAS)	Carolyn Litty/Betty Svarverud
Emergency Medical Technician (1-yr cert)	Leslie Soriano/Rosa Lopez
Emergency Medical Technology - Paramedic (AAS).....	Leslie Soriano/Rosa Lopez
Employment Skills Training (less than 1-yr cert)	Co-op
Energy Management Technician (AAS).....	Debby Ganser/Shirley Lukacs
Renewable Energy Technician Option (AAS)	Debby Ganser/Shirley Lukacs
Resource Conservation Management Option (AAS).....	Debby Ganser/Shirley Lukacs
Exercise and Movement Science (AAS) Fitness Specialist (2-yr cert)	Leslie Soriano/Rosa Lopez
Fitness Technician (1-yr cert)	Leslie Soriano/Rosa Lopez
Fabrication/Welding Technology (AAS and 1-yr cert).....	Carolyn Litty/Betty Svarverud
Welding Processes (1-yr cert).....	Carolyn Litty/Betty Svarverud
Flight Technology (AAS).....	Carolyn Litty/Betty Svarverud
Graphic Design (AAS and 2-yr cert).....	Tim Blood
Health Records Technology (1-yr cert)	Leslie Soriano/Rosa Lopez
Medical Coding (CPC).....	Leslie Soriano/Rosa Lopez
Medical Transcriptionist (CPC)	Leslie Soriano/Rosa Lopez
Hospitality Management (AAS)	Carolyn Litty/Betty Svarverud
Food Service Management (1-yr cert).....	Carolyn Litty/Betty Svarverud
Restaurant Ownership (CPC).....	Carolyn Litty/Betty Svarverud
Human Services (AAS)	Anthony Hampton/Cindy Lott
Adult Development and Aging (CPC)	Anthony Hampton/Cindy Lott
Human Services: Criminal Justice (AAS)	Anthony Hampton/Cindy Lott
Human Services: Juvenile Corrections (1-yr cert)	Anthony Hampton/Cindy Lott
Manufacturing Technology (AAS and 2-yr cert)	Carolyn Litty/Betty Svarverud
Computer Numerical Control Technician Option (AAS)	
Massage Therapy (Certificate of Completion)	Kathy Calise
Medical Office Assistant (1-yr cert)	Leslie Soriano/Rosa Lopez
Multimedia Design (AAS and 1-yr cert).....	Tim Blood
Nursing (AAS).....	Jessica Alvarado/Rosa Lopez
Occupational Skills Training (1-yr cert)	Co-op
Physical Therapist Assistant (AAS) (pending accreditation candidacy).....	Leslie Soriano/Rosa Lopez
Professional Truck Driver (CPC).....	Carolyn Litty/Betty Svarverud
Respiratory Care (AAS)	Leslie Soriano/Rosa Lopez
Retail Management (AAS and 1-yr cert)	Marva Solomon/Deb Hupcey
Retail Management (CPC).....	Marva Solomon/Deb Hupcey
Water Conservation Technician (AAS).....	Debby Ganser/Shirley Lukacs

Noncredit Programs

Business Development Center

Farm Business Management
Non-Profit Management
Small Business Management

Continuing Education

Massage Therapist
Nursing Assistant