

IEC Meeting Minutes

10.2.18

In Attendance: Christine Andrews, Craig Taylor, Barbara Barlow Powers, Carla Arciniega, Chris Rehn, Gerry Meenaghan, Elizabeth Andrade, Jennifer Steele, Ian Coronado, Anne McGrail, Tammy Salman, Molloy Wilson, Paul Jarrell

1. Approve [6.5.18 Minutes](#)
2. Welcome new members
3. [Charter](#) and [membership](#) review
 - *Consider developing criteria for which councils are represented (future discussion item)*
 - *Approved updates: add Classified at Large representative, change Special Projects Faculty to ASA Special Projects, add Accreditation Liaison Officer by position.*
 - ***[Updated Charter](#) for review and approval at November meeting (see comments for outstanding questions)***
4. Updates
 - Board feedback on [Mission Fulfillment & Institutional Effectiveness Report](#) - Jen

The report was well-received. The Board appreciates our continuous improvement approach and honest assessment of progress toward mission fulfillment.

Core Theme team leads feedback - Tammy, Ian, Gerry, Craig

Some teams struggled with certain indicators. There was some resistance to direction not to edit or alter indicators; caused some credibility issues. We need to be sure to have a clear process for indicator review and improvement this year in order to keep contributors engaged.

The process, guidance, and templates were helpful for teams.

Consider expanding the timeline and moving the end date to earlier in spring term to allow teams more time to get their work done before faculty leave and provide more time for IEC to collaboratively create and approve reports and recommendations.
 - Accreditation planning - Jen

7-year accreditation self study and visit in 2021. We are creating a three year accreditation timeline. More information to come.
 - [Academic Program Review](#) - Anne

See above link to slides

Consider using recommendations focused around student success to pursue grant resources (could include funding for technology)

- Assessment Team - Tammy

Continuing discussions and work to integrate assessment work into program review; align cycles

- [Governance Task Force](#) - Jen

See blog for work plan, notes, resources

This work can have a significant impact on institutional effectiveness at the college

Task Force will be bringing recommendations to College Council and the Board in March/April

- Other...

5. 2018-2019 Work Plan

- Core Theme teams
Team membership, indicators/language, data, thresholds
- Reports to IEC
Do we want to ask planning groups to submit reports again this year? What was the utility?
- Communications and outreach
- Follow up on recommendations from 2018 Mission Fulfillment and Institutional Effectiveness Report
- 2019 Mission Fulfillment and Institutional Effectiveness Report
- High level assessment of the system (per charter). Monitor the process.
See NWCCU standard 4 for guidance/ideas
- Review NWCCU reporting requirements

Gerry, Elizabeth, Jen and Barbara will start sketching out a work plan in Google docs and share it in advance of the November meeting for edits and ideas.

5. Other

Add Agenda review and approval in future agendas