

Student Affairs Council
Minutes: March 2nd, 2018
1:00-3:00pm in the 3/216 (Boardroom)

Attending: Kevin, Sue, Leanne, Kyle, Carl, Rosa Maria and Kerry

Excused: Christina

Recorder: Leanne Guthrie

Quorum: 7/ 11

Agenda Item	Notes	Actions
Past meeting minutes	<ul style="list-style-type: none"> Minutes from February 16, 2018 meeting 	<ul style="list-style-type: none"> Minutes were reviewed Motion to approve by Carl and 2nd by Sue Approved unanimously
Agenda Changes		<ul style="list-style-type: none"> No Agenda changes
Organizations & Student Government Policy Review	<p>Current Organizations Policy</p> <p>Current Student Government Policy Proposed Student Government Policy</p>	<ul style="list-style-type: none"> Current policy is about Employee & Student Organizations. Since it has never been updated, our recommendation was to split it into 2 policies. Student Affairs Council would draft a Student Organization Policy and College Council would draft the Employee Policy. The Policy workgroup will start drafting an updated version of the Student Organization Policy. Student Government Policy was sent to College Council last year but did not get on their agenda SAC will review it again for any changes before sending it again. Kerry gave some history of Student Government. SAC Council reviewed the updated version Motion to approve by Kerry and 2nd by Carl Approved unanimously
Admissions Policy Review	<p>Current Admissions Policy Proposed Revised Admissions Policy</p>	<ul style="list-style-type: none"> Admissions policy was approved last year but we need to review it again because of all our new committee members Policy was reviewed.

Sub Group Reporting		<ul style="list-style-type: none"> • A motion to approve and send to College Council was made by Rosa Maria and 2nd by Carl. • Approved unanimously • Kerry will contact College Council and get on their agenda.
	<ul style="list-style-type: none"> • Student Email Group report 	<ul style="list-style-type: none"> • Kevin & Kyle created a document of ideas that we may want to ask students about email and preferences of communication. • Kevin had a concern that this focus group may have questions that overlap or are very similar to the new Tech Council's Survey about Technology needs or our students. • Carl spoke about the Tech Council's Survey. It does touches on email but has more to do with devices and where the students are accessing information. • Carl thought that dependent on the questions we might be able to "piggyback" on the tech Council's Survey. • Kevin, Kyle and Carl will get together make sure there is no overlap. • SAC wants to do focus groups for our questions.
Information Sharing	<ul style="list-style-type: none"> • Waitlist changes https://www.lanec.edu/esfs/registration • Registering for Classes Procedure 	<ul style="list-style-type: none"> • Kerry reviewed the new changes to the waitlist procedures. • This will keep student eligible during the 1st week of the term and creates a common set of rules. • The old process was not fair, equitable or known. • Students can still register for classes into through week 8. • Kerry would like to make a motion to review this procedure and eliminate the ability to let students add a class in week 8. • How can a student complete a 10 week course content in 2 weeks and be successful? • Kerry motioned that we take this to the registrar, Dawn Whiting, to draft a procedure linked to registration after week 2. Kevin 2nd the motion • Approved unanimously

<p>Work session time</p>	<ul style="list-style-type: none"> ● Possible Walkout on 3/14 ● HB 274 	<ul style="list-style-type: none"> ● National movement to protest gun violence in schools and support students effected by the Florida school shooting. ● We are not aware of anything that is organized here at Lane. ● We do not want to stop anything, we want to supportive. ● Administration and Public Safety is aware of the possibility of something happening here. ● Immunization Bill that was passed last year. ● It requires institutions that have housing in Oregon to push out information about vaccinations. ● Because we own Titian Court we are required to push this information out at enrollment. ● We will be rolling it out for Fall Term.
	<ul style="list-style-type: none"> ● Travel Policy & Student Email Subgroup 	<ul style="list-style-type: none"> ● We are still working on it and trying to keep it short and simple.

<p>Membership 2016/2017</p>	<ul style="list-style-type: none"> ● VP Academic and Student Affairs 1 – Jane Harmon ● Executive Dean of Academic & Student Affairs 1 – Kerry Levett ● Classified 2 –Rosa Maria Bañuelos-Uribe, Kyle Schmidt ● Faculty 2 - Casey Reid, Kevin Steeves ● Managers 2 – Sue Norton, Carl Yeh ● Students 2 – Shane Williams ● Additional members by position 0-4 – Christina Walsh, Leanne Guthrie
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Adjourned at:

Next Workgroup Meeting: March 16, 2018

Next Council Meeting: April 6, 2018