

***Student Affairs Council
Proposed Agenda: October 20, 2017
1:00-3:00pm in the 3/216 (Boardroom)***

Attending: Kyle, Sue, Ryan, Christina, Casey, Carl and Leanne

Excused: Kerry Levett, Fiora Starchild

Recorder: Leanne Guthrie

Quorum: 7/9

Agenda Item	Notes	Actions
Past meeting minutes	<ul style="list-style-type: none"> Minutes from October 6, 2017 meeting 	<ul style="list-style-type: none"> Motion to approve the minute by Christina, 2nd by Sue. Minutes are approved.
Agenda Changes		<ul style="list-style-type: none"> None
Work plan	<ul style="list-style-type: none"> Review draft 2017-2018 Work plan sub groups: Strategic Plan feedback process, Policy review and development, CCSSE 	<ul style="list-style-type: none"> Discussion about work plan and subgroups. Sub committee's will be <ul style="list-style-type: none"> Policy Review- Christina, Sue, Carl and Kerry SA Work Plan- Ryan and Kerry CCSSE- Kyle, Leanne, Casey and Kerry
Meeting Format	<ul style="list-style-type: none"> Should we have 1 official meeting a month and 1 working meeting for sub groups? 	<ul style="list-style-type: none"> 1st meeting of the month will be a SAC meeting. 2nd meeting of the month will be a workgroup meeting. There will be not meeting minutes taken during the work session and will not be posted on the web site. Motion was called by Sue and 2nd by Christina. Motion was approved.
CCSSE Overview (2:00pm)	<ul style="list-style-type: none"> IRAP (Craig Taylor) https://www.lanec.edu/ir/ccssee-survey-2017 	<ul style="list-style-type: none"> The CCSSE Questions are from the Center for College Engagement at UT Austin. This is a National Survey about a student's experience and perceptions here at Lane. Surveys are sent out during Spring Term. UT Austin decided on what section of classes will be surveyed. SENSE Survey (student entering student engagement) New Students Review of some of the Questions

Information Sharing		<ul style="list-style-type: none"> • These surveys are costly and there will be discussion at the IR council about options.
	<ul style="list-style-type: none"> • How are we going to get more people on this council? 	<ul style="list-style-type: none"> • Christina reported that Kerry has been reaching out for over 1 month. • Possible High School Connections person • There should be some discussion around if you're going to be on council you should make an effort to be heard. • Reviewed positions and questioned the by position requirements. • Leanne asked if she could be one of the by position people since she is already here to take the notes. • Motion to appoint Leanne to the by position, position was called for by Christina and 2nd by Carl and approved.

Membership 2016/2017	<ul style="list-style-type: none"> • VP Academic and Student Affairs 1 – Dawn DeWolf • Executive Dean of Academic & Student Affairs 1 – Kerry Levett • Classified 2 –Fiora Starchild, Kyle Schmidt • Faculty 2 - Casey Reid, TBD • Managers 2 – Sue Norton, Carl Yeh • Students 2 – Ryan Pierce, TBD • Additional members by position 0-4 – Christina Walsh, Leanne Guthrie Recorder – Leanne Guthrie
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Adjourned at: 2:20 pm

Next Meeting: November 3, 2017