

Student Affairs Council
Minutes: Feb 3, 2017
1:00-3:00pm in the 2/213

Attending: Kristina, Bobby, Tim, Casey, Sue, Fiora, Carl

Excused: Kerry, Christina, Bob

Recorder: Leanne

Quorum: 7/10

Agenda Item	Notes	Actions
<p>Past meeting minutes</p> <p>Agenda Changes</p>	<ul style="list-style-type: none"> • Minutes from December 2nd 2016 • Jen Steele will report about 2017 – 2022 Long Range Financial Plan https://www.lanecc.edu/conversation/2017-2022-long-range-financial-plan-conversation-kit 	<p>Not reviewed</p> <ul style="list-style-type: none"> • Jen is representing the Sub Committee for Finance Council. • Conversation Kit was reviewed <ul style="list-style-type: none"> ○ Governance Council discussions Jan - May 2017 ○ Campus Information Sessions Feb, 21, 24, and Mar 1, 2017 <ul style="list-style-type: none"> ▪ Basic revenue and expense ○ Gathering feedback from Feb 21 – May 10, 2017 ○ Scenario Planning Sessions April 11, 18 and April 19 , <ul style="list-style-type: none"> ▪ What kind of strategies, principles and criteria do we want to establish for Lane? ▪ We will update the plan every year. ○ Approval from College Council June 2017. ○ Approval from LCC Board of Education July 2017 • Ideally we would have a learning and facilities master plan in advance of the long range plan. • But we don't want to wait because of the financial issues and opportunities we are facing. • We want to make sure that we orientate it with our Mission, Values, Core Themes and Strategic Directions. • Our goal is to make sure we are using our resources in ways that are connected to other planning efforts, initiatives and priorities of the college. • Finance Council doesn't know how they will put this all together that's why they are going out and asking everyone what they think. • Council question <ul style="list-style-type: none"> ○ Is there any kind of a reserve? <ul style="list-style-type: none"> ▪ Yes the college set up a fund balance policy, which we need to maintain a balance of 10%.

- Ed Radza & Barbara Barlow Powers – will report on G-Suite rollout. G-Suite – email Announcement
https://docs.google.com/a/lanec.edu/document/d/1vtfGawCRpTT5qTn7ZtVh3PKkifCk6_K0dYPd21dJw60/edit?usp=sharing&ts=5894d972

- How can we generate revenue for the college
 - We can't always think about cutting expenses
 - How can we think about creating revenue in new ways
 - How do we support innovation to go where we want to go?
 - We need to have a structure for supporting true entrepreneurial innovated revenue generating ideas.
- In the existing long range plan we have the Budget, Principals and Criteria. The School Board turns to that to make decisions.
 - The Principals and Criteria are not very helpful because they are too broad.
 - We would like to have a critical conversation on let's be clearer about what we want to prioritize from an investment perspective and when do we to reduce.
- G-Suite implementation
- G-Suite is the new name for Google apps.
- It is free to educational institutions.
- Apps are, google docs, sheets, slides, forms.
- Compared to a G-mail account, G-Suite will allow students to receive some additional tools, plus unlimited U-tube channels and unlimited cloud storage.
- Why is Lane going to G-Suite?
 - It will provide a consistent platform to be use by the students, staff and faculty.
 - It allows on lone collaboration between those groups.
 - Providing a Lane email address to students gives us a consistent way to electronically communicated with students. Making sure their account remains active.
 - Have an educational email address give student's access to no cost or low cost services and software.
 - G-Suite is FERPA and HIPAA compliant if used appropriately.

Policy review

- Student Government – consideration if the proposed changes should be reconsidered

- Google has also signed a student privacy pledge.
- G-Suite for education doesn't collect student information where private accounts do.
- With G-suite we can guarantee that students are logging into an encrypted site.
- Our target date for rollout will be April 4 2017.
- IT will start an email campaign to students, faculty and staff to get messaging out.
- Students will receive a link on their home tab of MyLane (lower R corner) or email. You must log in once to activate the account.
- New G-Suite for education account will be – Last name, first Initial@my.lanecc.edu, use you're my lane pass phrase to sign in.
- Once you follow the steps you will be in G-Suite and have access to all the education apps.
- Banner will automatically put in your new student email address and mark it preferred. As soon as that happens banner will trigger a script that will go directly to Moodle.
- If Staff or Faculty is also a student, they will also receive a new student email account.
- Possible an icon will be added to the Lane home page
- At this time Staff and Faculty will continue to use GroupWise.
- If Faculty and Staff go to G-mail, they are going to see a message that says "your mail is being delivered to a non-Gmail mailbox which is GroupWise.
- Some of the GroupWise stuff doesn't transfer the same into G-mail, such as tasks, contacts and archives.
- In Google there are no proxy accounts, but up to calendars can be shared.
- We will be investigating how many people use some of these features.

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Procedure Review Appointment by position Recommendations to Philosophy statement Additional items Information Sharing Future Agenda Items Membership 2016/2017	<ul style="list-style-type: none"> • Directory Information –what to include directory items 	•
	<ul style="list-style-type: none"> • Discussion as to whether we should considering appointing members by position 	•
	<ul style="list-style-type: none"> • Elicited feedback from student affairs meeting 	•
	<ul style="list-style-type: none"> • Next meeting 	•
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<ul style="list-style-type: none"> • VP Academic and Student Affairs 1 – Dawn DeWolf • Executive Dean of Academic & Student Affairs 1 – Kerry Levett • Classified 2 –Fiora Starchild, Bob Baldwin, • Faculty 2 - Casey Reid, Kristina Holton • Managers 2 – Sue Norton, Carl Yeh • Students 2 – Bobby Kirkpatrick, Tim Bruno • Additional members by position 0-4 – Christina Walsh • Recorder – Leanne Guthrie 	•	

NOTE: Documents for the meeting are available on the SAC portal of OrgSync.

Adjourned at:

Next meeting: January 20, 2017