

Good Morning Classified Staff, Faculty and Managers,

At the board meeting last evening, we held a work session to introduce Department Datasheets. These are a part of our intensive institutional research effort to provide meaningful data, information, and resources for continued inquiry for programs and services to use in their planning, analysis, program review, and continuous improvement efforts.

These datasheets organize information from the Standard Data Package workbook into a datasheet format, with values assigned to program or service data based upon 1) relative performance of academic units, and 2) performance measures established through program review for service and hybrid units.

It is essential that faculty, staff and managers discuss and review their datasheets in continuation of fall department planning conversations. It is through dialogue and planning processes that experts at the department level develop and share essential context, meaning, and improvement plans from this data.

We have posted a series of discussion questions to support this dialogue, and our institutional research team is hosting drop-in Q&A sessions throughout the next few weeks, in addition to being available to come to department or team meetings.

Datasheets, resources, and additional information are available online at <https://www.lanecc.edu/planning/department-datasheets>

On the budget front, we shared our updated preliminary projections for 2018-2019 budget development with the Board of Education yesterday. We are continuing to track a ~\$3.2M structural deficit for the coming year. This number will shift as we get further into the development process and decisions are made about investments in faculty and other positions, salary adjustments, and enrollment estimates.

The Budget Development Subcommittee is meeting weekly. It is sponsoring a campus-wide budget forum on Thursday, January 25 from 2:30 to 4:00 pm. The location will be announced at a later date. We also welcome questions, suggestions, and feedback anytime on our budget blog: <https://blogs.lanecc.edu/budget/>

Budget projections, budget development timelines, and a wealth of information and resources are available on our budget website: <https://www.lanecc.edu/budget/18-19-budget-development>

It is important that you engage in our planning and budget development work so that we can bring out the best thinking of our campus community to solve problems and pursue strategic opportunities.

Thank you for all you do for our students.

Brian

