IEC MEETING NOTES – DRAFT
APRIL 3, 2018, BOARDROOM

In Attendance: Rosa, Gerry, Chris, May, Elizabeth, Carla, Ian, Craig, Matt, Molly, Anne, Jen

Agenda review
Added move to Google docs

1) Approval of minutes (February and March)
   ➢ February approved
   ➢ March approved

   Proposal to move to Google docs everything from share drive
   ➢ Approved
     Jen, Ian and Elizabeth will work on a structure and send to committee for their approval.

2) Learning Plan discussion - see attached Learning Plan Summit notes

   Comments:
   • We are developing the plan with the vision that it will become the overarching strategic planning construct for the college. Learning council is not responsible for recommending changes to the college's planning, institutional effectiveness, or governance structures.
   • IEC is developing recommendations for improving the planning and institutional effectiveness structure as part of their mission fulfillment report.
   • College Council is reviewing and assessing the governance structure. It has convened a subcommittee and will be presenting any recommended changes in the coming year.
   • Learning Plan Development Subcommittee:
   Anne McGrail, Christina Howard, Tammy Salman, Jennifer Frei, Jen Steele. We are welcoming additional members from across campus.

   Discussion:
   • We need to ensure the learning plan is comprehensive and in sync with the core theme indicators

3) Updates from NWCCU

At a recent NWCCU training, Vicki Trier received several resources, including rubrics for various accreditation standards.
   ➢ Jen will upload these to the new google drive.

4) April 25 IEC Forum - see attached draft outline/agenda

   Discussion:
   - This forum was scheduled by college council
   - We don't have a lot of substance for people to meaningfully engage with at this point

   ➢ Instead of an IEC forum, we will use this time to discuss the learning plan and connect it to the core themes.
   ➢ Jen will notify college council

5) Mission fulfillment report plan and timeline - see attached

   This is a report to be presented to the board and campus community

   ➢ Core Theme teams will work with Molloy on the formatting for that section

Next Meeting: Tuesday, May 1, 3:30- 5:00 p.m.