Tech Council Business	- Seek approval for Meeting Minutes for April 20, 2016 meeting (3 min) - Any additions to today's agenda? (2 min) - New Student Council Member - Maria Dresser (3 min) - Last two meetings of this fiscal year - today and June 1 (1 min) - Technology Council meetings will begin again, October 5th - please notify the chair if you do not plan to participate next year (1 min)
General Business	**Resources:** **Tech Council Work plan 2016** **Tactical Initiatives - Technology Plan 2016-17** **Planned Topics:** - Discuss operating procedures for next year's meetings (20 min) - Do we incorporate any of the suggestions listed below? - Do we follow our collaborative and relaxed approach that we have used to date and incorporate Robert's Rules of Order when needed? - Other options? - Suggestions - Agenda should be sent out 48 hours in advance with a request for additional items - If the Agenda is not sent out at least 24 hours in advance we cancel the meeting - The agenda should be approved at the beginning of the meeting, if any changes need to be made they should be agreed upon by the council at this time - Each agenda item should have a discussion time associated with it. If we need to go beyond that time, we should all agree to do so, or move on to the next agenda item. - At the end of each meeting we should build at least a basic outline of the agenda for our next meeting, perhaps by looking at our workplan as well as items suggested by council members - The chair should make an effort to ensure that everyone that wishes to speak has a chance to voice their opinion on an item

- People should be able to speak without interruption, as long as they are not dominating the conversation and taking time from others.
- Sometimes, it is ok to have two members with differing perspectives engage in healthy debate, rather than forcing everyone to take turns, as the back and forth exchange can be rich with information and can help clarify one's thoughts.
- The meeting time should be honored, unless the council agrees to extend a discussion.
- Votes or other appropriate decisions should be made at the end of each agenda item so that we all agree as to where each item stands. For consensus voting thumbs, up, down, or sideways works great
- Review and prioritization of projects discussion (20 min)
- Any workgroup reports (5 min)
- Security policy feedback [Data Security Policy](#) (5 minutes)
- Review [Student Communications Policy](#) (5 min)
- Review [Employee Communications Policy](#) (5 min)
  - Does the policy make it clear why we have this policy? - should mention FERPA specifically in the precise area it applies only
  - Finalize wording and agree to push it to College Council
  - clarify whether the state has a professional activities exemption from personal gain. Tony will do this.
  - add "who can use the account" warning to the policy
- Report back on OER subcommittee: (Ian, Tony, Linda) (5 min)
  - Goal: Getting the OER indicator on classes that use OERs
    - Who will Identify which CRNs are using OERs? How?
    - Who will get the information into Banner? When?
    - When will this be completed?
    - How will students be able to identify OER courses?
    - How will we get the word out to students?
  - what can students do to help?
- Next steps on GroupWise Email Survey - update on [results to date](#) (5 min)
  - Any feedback from Jim Salt and/or Bob Baldwin?
- Make agenda for next time (10 minutes)

Future Topics:				
Meeting Schedule (3pm - 4pm) 1/27/16 - 03/216 2/10/16 - 03/216 2/24/16 - 02/128 3/02/16 - 02/214 3/16/16 - 02/214 4/06/16 - 02/214 4/20/16 - 02/214 5/04/16 - 02/214 5/18/16 - 02/214 6/01/16 - 02/214	~~October 7, 2015~~	~~October 21, 2015~~	~~November 4, 2015~~	~~November 18, 2015~~
	~~December 2, 2015~~	~~December 16, 2015~~	~~December 30, 2015~~	~~January 13, 2016~~
	~~January 27, 2016~~	*~~February 10, 2016~~*	*~~February 24, 2016~~*	*~~March 2, 2016~~*
	~~March 16, 2016~~	*~~April 6, 2016~~*	*~~April 20, 2016~~*	*~~May 4, 2016~~*
	~~May 18, 2016~~	*June 1, 2016*		
Membership for 2015 - 2016:	- CIO for Information Technology (1) – Bill Schuetz (co-chair) - Division Dean of Academic Technology (1) – Ian Coronado - Classified (3) – Rodger Gamblin, Denise Brinkman and Robin Geyer - Faculty (2) – Meredith Keene-Wilson and John Thompson - Managers (2) – Russ Pierson, Tony Sanjume - Students (2) – Maria Dresser, vacant (1) - Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers (chair) - Recorder: Leanne Guthrie			