Attendance: Kevin Steeves, John Thompson, Kyle Schmidt, Bill Schuetz, Ashley Jackson, Tasha Briquet, Ian Coronado, Linda Schantol, Tony Sanjume, Robin Geyer, Kristin Gustafson, Rodger Gamblin, Russ Pierson, Leanne Guthrie - Recorder

Tech Council Business	● Seek approval for Meeting Minutes for Mar 2nd, 2016 meeting (5 min) ● Any additions to today's agenda? (2 min) ○ State Archives and records visit is proposed to be on Friday, April 8th from 12:30pm-2:30pm

General Business	**Planned Topics:**
	Resources:
	Tech Council Work plan 2016
	Tactical Initiatives - Technology Plan 2016-17
	
	● Review and vote on the 10 suggestions for more efficient and effective Tech Council meetings (10 min)
	● Review Student Communications Policy (15 min)
	● Review Employee Communications Policy (15 min)
	   ○ Does the policy make it clear why we have this policy? - should mention FERPA specifically in the precise area it applies only
	   ○ Finalize wording and agree to push it to College Council
	   ○ clarify whether the state has a professional activities exemption from personal gain. Tony will do this.
	   ○ add "who can use the account" warning to the policy
	● Report back on OER subcommittee: (Ian, Tony, Linda) (5 min)
	   ○ Goal: Getting the OER indicator on classes that use OERs
	      ■ Who will Identify which CRNs are using OERs? How?
	      ■ Who will get the information into Banner? When?
	      ■ When will this be completed?
	      ■ How will students be able to identify OER courses?
	      ■ How will we get the word out to students?
	   ○ what can students do to help?
	● Next steps on GroupWise Email Survey - update on results to date (5 min)
	   ○ Any feedback from Jim Salt and/or Bob Baldwin?
	● Any workgroup reports (10 min)
	● Security policy feedback Data Security Policy (10 minutes)
	● State Archives visit (2 min)
	      ■ Any questions for Kristin?
	      ■ Date of visit from Oregon State Archives people

	• Information: Joseph Colton is working on ways to make Student Evaluations more compatible with Smart phones • Make agenda for next time (10 minutes)
Future Topics:	
Meeting Schedule **(3pm - 4pm)** 1/27/16 - 03/216 2/10/16 - 03/216 2/24/16 - 02/128 3/02/16 - 03/216 3/16/16 - 02/128 4/06/16 - 03/216 4/20/16 - 02/128 5/04/16 - 03/216 5/18/16 - 02/128 6/01/16 - 03/216	<table><tr><td>October 7, 2015</td><td>October 21, 2015</td><td>November 4, 2015</td><td>November 18, 2015</td></tr><tr><td>December 2, 2015</td><td>December 16, 2015</td><td>December 30, 2015</td><td>January 13, 2016</td></tr><tr><td>January 27, 2016</td><td>February 10, 2016</td><td>February 24, 2016</td><td>March 2, 2016</td></tr><tr><td>March 16, 2016</td><td>April 6, 2016</td><td>April 20, 2016</td><td>May 4, 2016</td></tr><tr><td>May 18, 2016</td><td>June 1, 2016</td><td></td><td></td></tr></table>
Membership for 2015 - 2016:	• CIO for Information Technology (1) – Bill Schuetz • Division Dean of Academic Technology (1) – Ian Coronado • Classified (3) – Rodger Gamblin, Denise Brinkman and Robin Geyer • Faculty (2) – Meredith Keene-Wilson and John Thompson • Managers (2) – Russ Pierson, Tony Sanjume • Students (2) – vacant (2) • Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers • Recorder: Leanne Guthrie