Lane Community College

LEARNING COUNCIL MINUTES (Draft)
November 13, 2015, 1:10 to 2:55 in the Boardroom

Present from Learning Council: Christina Howard, Jennifer Frei, Kerry Levett, Jim Salt, Claire Dannenbaum, Lesley Stine.
Absent: Phil Martinez, Marleena Pearson, Dawn DeWolf, , Lida Herburger (member by position), Steve McQuiddy Anastasia Vail (student), _____ (student), Alyse Stone.
Notetaker: Anna Kate Malliris
Guests: Ian Coronado, Kevin Steeves

Item	Notes
Welcome	- A quorum attended. *Review 10/9 Discussion Synthesis- postponed to next meeting* *Approve 10/23 minutes- postponed to next meeting* - New members: Claire Dannenbaum, Faculty in Library (member by position as librarian), Anastasia Vail, ASLCC Communications Director (student), Lesley Stine, Classified in Math - Reappointed member: Phil Martinez (management) - Resigned members: Roma Cusimano and Rosa Lopez
Academic Technology (Coronado/Steeves)	Learning Management System: - Moodle since 2006 - Planning to conduct a survey to poll students and faculty about interest in review of the Learning Management System - The review would take a lot of time and commitment and would have a huge impact on faculty and students. Would be about a 3 year process if the review resulted in a change. - Discussion about the options, the process, and the challenges of moving from one system to another
Learning Council Vacancies	2 Faculty position still open - Members by position: ASA special projects (Ce Rosenow) and new IRAP person
Draft 2015-16 Workplan	- Two items: COPPs review and Learning plan 1) Phase 1 COPPs review - - Dawn will provide a history of the work that has been done to date - Phase I- Review policies/procedures under the purview of Learning Council to determine whether policy, procedure or both. Learning Council has authority over policies and can only request a review of procedures. Steps would be: - Clarify and agree to definition (www.lanecc.edu/governance/governance-system-manual)

	▪ Under purview of Learning Council?
	        ▪ Current? Relevant?
	        ▪ Policy or procedure or both?
	        ▪ Look at naming conventions and indexing for both policy and procedure.
	    ○ <u>Phase II- Pending</u>
	        ▪ Set goal for number of policies to review
	        ▪ Review policies that need focused attention (accessible language for constituent groups including students).

Learning Plan	• Discussion on suggested edits/items for consideration
	
	• https://docs.google.com/document/d/1zGurcwHuvd1xhFQd04q79FyBDVPvQCWaIUw_lgY1WnI/edit?usp=sharing
	
	• Integration with strategic Planning
	    ○ Core Theme Linkages
	        ▪ Christina opened a discussion around using the Core Themes to anchor the Learning Plan
	    ○ Accreditation Linkages
	        ▪ Accreditation has objectives/indicators but just because you can measure something does not make it a plan. Could the council take the accreditation objectives and see how these affect learning at Lane?
	    ○ Technology Plan Linkages
	    ○ Student Affairs Council Linkages
	Discussion led council members to form these questions:
	• What is the students experience the campus and what do we envision and anticipate for the future/long range planning?
	        ▪ Encompass all students (credit/non-credit) and the learning experiences that take place in and out of the classroom.
	• ACTION ITEM: Christina will send out these planning questions on a Google Document so we can continue look to finalize the scope of Learning Plan work for this year's work plan.

Other Business	None
NEXT MEETING	**December 11, 2015, 1:10 to 2:50, Boardroom**