



LEARNING COUNCIL MINUTES
 Friday, March 22, 2019, 1:15 to 2:45 in Board Room

Present from Learning Council: Lee Imonen (Faculty Council Co-Chair), Edward Earl (Classified), Laura Pelletier (LCCEA Faculty, Chair), Phil Martinez (MSC), Tammy Salman (by position), Wendy Milbrat (Classified), Karen Krumrey (faculty), Ian Coronado (by position), Paul Jarrell (Vice Chair), Michael Gillette (student representative), Patrick Blaine (MSC)

Absent: Adrienne Mitchell (LCCEA President),

Guest: Tammy Stark, Accreditation Project Manager

Note taker: Phyllis Johnson

Item	Notes
Admin Tasks (Laura)	<p>A. Review / approve agenda – Motion to approve Paul, seconded by Lee, approved unanimously.</p> <p>B. Review / approve March 8, 2019 minutes – motion to approve w/o modification by Laura seconded by Lee; unanimous vote to approve https://drive.google.com/open?id=1H_06z-AdUeWSB440hp58vhDEbd8fp0dmotlnV9IFH_o</p>
Tammy Stark	Recruitment for Accreditation Leadership Team by Tammy Stark. The Accreditation Leadership Team has put out an open call for team members to lead and co-lead work groups. The information is on the Accreditation website. The Communication Engagement Team is reaching out to students.
Announcements	<p>Ian offered help with the distance ed policy</p> <p>Adrienne gave a big thank you for the work by Paul and the team on removing barriers to registration.</p>
Instructor Hours Update (Lee)	Lee reported that the Faculty Council made revisions to the policy. LC will discuss at a meeting in spring term. LC will review, make notes, and bring back to later meeting.

Learning Plan	<p style="text-align: center;">Continuation of wordsmithing of LP using the revised draft: https://drive.google.com/open?id=1zq5F0vr4RNVvst9N2sm0zH2FPom_DLYKZtbzFw7UQkA</p> <p>A comparison of the draft LCC Learning Plan 2017-2021 to the revised Plan that the committee has been working on.</p> <p>SUMMARY OF KEY STRATEGIC ACTION ITEMS</p> <p><i>Element #1</i></p> <ul style="list-style-type: none"> ● Phil - strike “strive to fulfill the” change to Promote full access, equity, inclusion, and civic engagement for all members of the LCC community. ● Add an additional element, new #2 Endeavor to improve each student’s career, academic, and life opportunities through supportive services and learning environments. ● Motion by Paul to adopt first part of the changes with addition of social justice before civic engagement. Ed friendly amendment add towards the goal of social justice. Seconded by Patrick. Approved unanimously. <p><i>Discussion of new element #2</i></p> <ul style="list-style-type: none"> ● Phil - brings the democracy element and services we provide into the Plan ● Motion by Tammy to adopt the new element #2. Seconded by Karen. Approved unanimously. <p><i>#3 (was 2)</i></p> <ul style="list-style-type: none"> ● Ed - motion to adopt with removal of “embodied in the Strategic Learning Plan”. Seconded by Phil. Approved unanimously. <p><i>#4 (was 3)</i></p> <ul style="list-style-type: none"> ● Remove strategic priority in financial planning?

- Motion by Laura to remove #4 completely. Discussion
- Phil - There were not ways of evaluating revenue generation at the time it was first written. Administration has changed since then.
- Does it make sense to have alignment between student learning and financial responsibility? Is it too operational?
- Need a link between allocation of resources in a way to support the mission of the college.
- Wording: The strategic priority of the learning plan is to insure that the educational mission of the college is supported in all long range planning of the college.
- Lee - should it be flipped? Financial planning should support educational mission of the college.
- New wording: Engage in financial planning that prioritizes the educational mission of the college.
- Motion by Lee to adopt. Second by Tammy, Approved unanimously.

#5 (old #4)

- Remove reference to NWCCU standards 4 and 5?
- Remove only only 4 and 5?
- End after “core themes”?
- Remove “furthers Lane’s core themes” to “as well as”?
- Phil - add the work collaborative after faculty-led

- Should faculty-led be removed?
- Add “where possible” after faculty-led
- Phil - Ask APROC for recommendations regarding operational procedure as to how it continues forward when not faculty-led. Does it default to the deans?
- Lee - APROC can make adjustments for things that come up like this.
- Phil - A lot of divisions have one person or part time person to perform program review for the division. Deans have flexibility in schedule and access to management initiate process for the program.
- Lee - procedures are needed when these cases come up
- Motion by Patrick to add “(where applicable)” after faculty-led. Seconded by Laura. Approved unanimously.
- Wording: Fully support and maintain a regular faculty-led (where applicable), collaborative, 5-year cycle of academic program review that responds to, strengthens, and exceeds Lane’s obligations under NWCCU standards.
- Motion by Patrick to adopt. Seconded by Phil. Approved unanimously.

#6 (was #5)

- Remove everything after professional development to “including, but not limited to”.
- Remove “increase and maintain”
- Add “encourage” before “support”
- Tammy - add support professional development to enhance quality education
- Karen - add “experience”

- Tammy - add “environment”
- Lee- add “teaching and learning”
- Tammy - add “and innovations” before teaching and learning
- Karen - remove “quality” - redundant
- Laura - remove “including, but not limited to”
- Ed - professional development within all disciplines
- Change “enhance” to “continuous improvement”
- Phil - remove innovations
- Lee - this seems open to whatever is appropriate without having a list of PD items
- Wording: Encourage support for professional development within disciplines and in teaching and learning to continuously improve educational experiences and environments.
- Motion by Tammy to adopt. Seconded by Ian. Approved unanimously

#7 (old 6)

- Ian - change so it doesn’t seem so operational
- Remove everything after “infrastructure” to “to minimize barriers”
- Add across modalities
- Add “best practices”
- Tammy - add “appropriate” before “technology”
- Wording: Facilitate excellence in instruction across modalities that is supported by best practices and appropriate technology and infrastructure to minimize barriers, maximizing opportunities for student success.

	<ul style="list-style-type: none">● Motion by Ian to adopt. Seconded by Ed. Approved unanimously.
Future Agenda Items	<ul style="list-style-type: none">● Complete the Learning Plan● Ian – address regular substantive interactions (online)● Adrienne – changes with Higher Education Act reauthorization
Adjourn	Motion to adjourn by Ed. Seconded by Ian. Approved unanimously – Adjourned at 3:00
Next Meeting	April 12, 2019 1:15-2:45