

**LEARNING COUNCIL MINUTES**  
May 25, 2018, 1:00 to 2:50 in Board Room

**Present from Learning Council:** Aryn Bartley (Faculty), Claire Dannenbaum (LCCEA), Ian Coronado (by position), Phil Martinez (MSC), Christina Howard (LCCEA), Wendy Milbrat (LCCEF), Adrienne Mitchell (Faculty Council), Jim Salt (LCCEA), Tammy Salman (by position),  
**Absent:** Marleena Pearson (LCCEF), Victoria Rodriguez (ASLCC), Keely Blyleven (ASLCC) Kerry Levett (ASA), Patrick Blaine (MSC), Jennifer Frei (ASA),

**Note taker:** Elizabeth Andrade

Item	Notes
Admin Tasks	<ul style="list-style-type: none"> <li>● Agenda- Approved with no changes.</li> </ul> Minutes: minutes from 4-25-2018 meeting were approved. <a href="https://docs.google.com/document/d/1cZe4mzNtnBnzxx11VIM33EyGKnReBeBRuCGLOn846PU/edit">https://docs.google.com/document/d/1cZe4mzNtnBnzxx11VIM33EyGKnReBeBRuCGLOn846PU/edit</a> Note: Last meeting only had three attendees therefore no minutes
Chair Report (Christina Howard)	Christina Howard, chair reported: <ul style="list-style-type: none"> <li>A. Council members: Next year, Christina, Claire, Adrienne will no longer be on council. Christina has expressed concern about these vacancies, particularly given that there is no chair-elect. Will reach out to groups with representation on LC to determine whether there are other changes. Best if have someone in place by end of spring term.</li> <li>B. All-council meeting: Report out from council chairs on work done. General discussion about governance, opportunity to ask questions. From the reports, it seems that some of the policies discussed/approved at other councils are not always shared out.</li> <li>C. Governance subcommittee: College Council group tasked with reviewing the governance system; put out a call for others to join - people who serve on a council or are on a Core Theme team. At Spring Conference, opportunity to get more feedback. Talked about structures, roles, responsibilities. Created a work plan. Difficult to work during the summer due to faculty absence, but agreed that if have summer meetings, faculty would be paid to participate so work can continue. Clarified that want equal number of classified, management, faculty (5 of each) present for summer meetings, and College Council will review this</li> </ul>

	<p>recommendation. Claire notes one idea is to review and map out existing content and look at current system documentation; think about any emerging themes and start with what we have.</p>
<p>Guided Pathways Grant Implementation</p>	<p>Members discussed issues about implementation of recent grant awarded for professional development on the Guided Pathways program. The discussion included the following points:</p> <ul style="list-style-type: none"> <li>➤ Chair has sent a message to Jen Frei, reinforcing requests for college-wide communication Jennifer explained that President Hamilton has asked the new VP to lead all future work, including communication, around guided pathways</li> <li>➤ Agreement that the office of the VP should lead the Guided Pathways (GP) work</li> <li>➤ Adrienne thanked Claire for taking the initiative to write the communication draft. She had given names of faculty to be invited to attend to initial workshop, but they never got contacted. Doesn't know who attended the May GP workshop .</li> </ul>
<p><b>Grading policy</b></p> <p>Instructor Hours (changed 10/26/18 meeting)</p>	<p>Chair indicated that the draft is under COOPS in the Gdrive. Members talked about the following points regarding this policy:</p> <ul style="list-style-type: none"> <li>➤ Hours and working hours could be an issue that needs mutual agreement between the college and the LCCEA. Feels pull into two places.</li> <li>➤ Depending on the work of the subcommittee, perhaps do the work until it is clear that needs to go to bargaining.</li> <li>➤ Subcommittee Adrienne Mitchell; Christina Howard; Jill Gillett; Laura Pelletier; Meredith Keene; Michelle Cummins; Patrick Blaine</li> <li>➤ No volunteers from Faculty Council. There was a call sent to all faculty and generated lots of responses. They have had two meetings with productive conversations.</li> <li>➤ Right now this is stated as procedure, we can recommend to be removed or retired.</li> <li>➤ Member explained what a policy is and what a procedure. And since this is hours it should be bargain.</li> <li>➤ Member explained the intent of the policy. It should not be called instructor hours, but faculty hours. It should be called a policy and then it should be retired.</li> <li>➤ The employer has the right to point what the hours and location for employees to work. It makes sense to review it, rather than create a new policy.</li> <li>➤ Perhaps this procedure should be retired, and possible replaced with a policy, or possible goes to the Association to integrate language.</li> </ul>

- If it goes to the Association, it should be a subcommittee of the Association and the governance.
- Foresee a new policy that updates the conceptualization of the hours and another part that does not required negotiation. The other piece is faculty wanted to strengthen the language, which is the part that needs negotiation.
- The name is only a label that probably is all over the COPPS. Also most of the policies were created before the governance system.
- Would like to see language that includes faculty who don't have teaching assignments.
- When we will see the product of the Faculty council subcommittee?
- Can we as a council say that this needs to go away, and the decision making body is yet to be determined, but there is a collaborative work going on between Faculty council and Learning council. Should we even bother with this, or leave it for later.
- We should wait, there is a large group of faculty who is interested in keeping it.
- If we did want to move to do anything, will propose to actively retired this procedure or create a new policy. For those of us who don't have teaching roles, this policy does not include us.
- Take action in evaluating this to rename.
- It retiring, it will go to college council. Will they support it?
- Delineation between non instructional faculty
- Member did not support the proposal, he has not hear a good reason to support it.
- Agree from the management perspective. Not sure if college council has the authority to retire a policy. This is very controversial, there are large opinions in both sides. In general the feedback will be in favor because it moves restrictions.
- We shouldn't get rid of before having an alternative one.
- This was brought to LC for a reason, and we are trying to take action, we should not be extending in a conversation with not end.

**Motion:** we request the college council recognize this document as a college policy not a procedure.

**Amendment:** also recommend that the primary contact is the vice president of ASA

**Voting:** Two sideways, six votes in favor. Motion approved

Christina Howard, Chair, reported:

- She has sent a letter to CC, she plans to be at their last meeting.

Learning Plan Development	<ul style="list-style-type: none"><li>➤ Member questioned the vision that Jen Steele has been presenting to councils, he wondered how much of that is coming from the LC and how much is from Jen Steele.</li><li>➤ Member reinforced that Steele understood that the Learning plan as the college's master plan, which is congruent with his vision. Unclear if she ever conceptualized the college structure and the structure of the governance. Makes sense because the current governance does not have resources, or admin staff to do the work, etc.</li> <li>➤ Christina added that last year Dawn De Wolf agreed that the framework of the Learning plan is consistent with college-level strategic plan. Summer meeting with Dawn, President Hamilton, and Jennifer Frei, and initiated discussions about how Learning Plan concept intersects with prior and emerging planning efforts.</li><li>➤ The concern is that this vision is going to conflict with governance and governance roles and influence</li><li>➤ Christina shared this concern, has talked to leadership. Also who is going to be bring it back when it is approved?</li><li>➤ Agree with concern, because this questions the scope of the Learning council. It puts on the VP's office instead of the governance system. If is a strategic plan it does not belong to College council, and if does go, what is the authority of CC?</li><li>➤ Jen Steele has good facilitating skills, yet can appear as if the vision is coming from an individual office only rather than from the councils.</li><li>➤ It seems like this is an issue that the Governance subcommittee should discuss as well.</li><li>➤ When we did the conversation kit, we strategically hold some of the language on the indicators.</li><li>➤ Christina will ask for another meeting of the plan subcommittee and bring the concerns that she heard from members of LC to the Learning Plan subcommittee.</li><li>➤ Echoed what has been said. Want to make sure that the LP subcommittee is not rewriting the language that has been already done by the Learning council</li></ul>
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