LEARNING COUNCIL MINUTES
March 23, 2018, 1:00 to 2:50 in Board Room

Present from Learning Council: Aryn Bartley (Faculty), Kerry Levett (ASA), Claire Dannenbaum (LCCEA), Ian Coronado (by position), Phil Martinez (MSC), Jane Harmon (ASA), Christina Howard (LCCEA), Keely Blyleven (student), Patrick Blaine (MSC), Jennifer Frei (ASA)
Absent: Adrienne Mitchell (Faculty Council), and Marleena Pearson (LCCEF), Jim Salt (LCCEA), Victoria Rodriguez (student). Pat Griffin (Classified), Tammy Salman (by position),
Notetaker: Elizabeth Andrade

Item	Notes
Admin Tasks	- Agenda- Approved with changes. Wait-list and z-code report added. - Minutes: Minutes from 3-8-2018 meeting Minutes from 3-23-2018 meeting
Chair Report (Christina Howard)	Christina Howard reported that Aryn took the recommendation regarding the Grading Policy to Faculty Council and find out that the decisions regarding this policy belongs to them. Discussion: - This is not a policy is a procedure, there is a policy on grading; - What are Board policies and what are College policies; - Only board should approve policies, not College Council; - Discussion should be broaden to other college groups; - Faculty contract has language regarding Faculty Council being responsible for the grading policies. COOPS does not have any language on Faculty Council - Spreadsheet of policies and procedures - Institutional confusion about the role as policy making - Conversation is being done at other groups such as College Council, this is positive.
Future policy review update	us na Howard explained that the goal for this, is to advocate for mechanism that create syllabi that meets ADA regulations, to serve students in the same consistent way. sion: Current system is not consistent

	- Steps to advocate for a change - Need of software to have all the syllabus in one place, create a template that can be updated automatically - This template might be overreaching, each faculty has the responsibility to create its own syllabus and include all the components for their class, and a template might be detrimental. - Template should have flexibility to add other components sal: ate to have an automate mechanism that make it easier for faculty to create a syllabi that is editable and easier to personalize, and reflects the course of record as basis. Use course outcomes in banner to help with this process. dment: update the date of last review, and it should be the title only not the name of the manager in charge. sion: - <mark>It needs a Policy. Jane will create the language for policy regarding the Course Syllabus</mark> - <mark>Ian will explore with Tammi and talk with Barbara Barlow to see what is out there regarding software</mark> - Create a system that reviews every five years
e Council's Governance Subcommittee	overnance subcommittee needs representatives of faculty members is interested in participating
Summary of Planning Summit - Discussion of emerging plan structure	er Steele reported on the Learning Plan development. She talked about the two graphics presented at the last meeting by Christina Howard. The subcommittee of Learning Council is working on documents for the plan. Starting Spring term, they will share this update with all the stake holders such IEC, College Council, etc. complete time line can be seen on the minutes online. Mentioned the Moore Park college. Core themes there is a lot of work being done in this area, this will be used to start writing the introduction. Recommendations for strategies and outline are also included. sion: - Will the content be created at own sites, i.e. Library will create their own content? - The Academic Program review will be the nexus to create the content. - Academic Program review summary gives a snapshot, that will be used for the content - College Services review and Student Services also be used - What will be used for programs that haven't done their program review yet?

	- Timeline, have committed to the board for approval in July. Spring term will start conversations with stakeholders. College Council has to approve it first. Need a lot of people to look at the plan. Spring conference President Hamilton will talk about this. First draft to college council May 16th, they will need to approve it by June 13th. Board will have the first reading. President Hamilton wants to be a focal point during the Fall In-service. - Fundamental change is that up until now this council has not have a clear direction of their role regarding the Learning Plan. - Voting for the plan at Learning Council is on May 25th but historically has been a date not well attended. There is a need to come up with a system to vote so timeline is not disrupted, perhaps a voting on line. - Starting spring the council will receive content in chunks with notices on what is new and needs more focus. Everything will come first to this council, the report presented to College Council in May will be more specific. - Having an identity crisis at emotional level, the primary goal of this council is to draft this document. - The people in the subcommittee has three members of the Learning Council. It has been effective to have subcommittees to work on the drafts, but the council owns the content. - There is a lot of institutional change as well, for instance IEC. - Concern that the Learning Council overall role is being dissipated. - Not intention to take the work of the council, just trying to make a better job connecting all the components. - Concern not to obstruct this process, but looking forward, needs more resources, administrative, budget, etc. - Concern of faculty and deans role in the life of the institution. Academic concerns and operational concerns should be part of every committee, perhaps less committees but larger committees. - Would like to see all the councils reporting out in one document (newsletter) their updates, needs, opportunities, etc.
Guided Pathways report	Levett reported that Spring Linn Benton will bring a panel, to share their lessons learned. She will send the schedule. Members asked to open opportunity for participation to the broad community. …heme will be in Chemeketa in Salem. Staff will be sent to the institutes. The 6 institutes will happen in the course of two years. …equested that faculty will be notified about the awarded grant, because can be connected to professional development opportunities.

Future Agenda Items & Other Business	➢ Academic Standards - next steps for faculty conversation/dissemination ➢ Summary of conversation with Math Department about Learning Plan ➢ Additional agenda items can be included as needed when we start our meeting
Miscellaneous	ina Howard expressed that this is her third year as chair, and she is thinking on stepping out, therefore the council needs to be addressing this issue for next year. eported that Mary Parthemer presentation was not well attended at last Faculty Council. Mary will be presented again at their next meeting on April 13. Recommendation: ask Mary to present at the Spring Conference. has requested to do a survey with students to collect data at state level.