**Safety Training**

**Type:** Policy

**Category:** Health and Safety

**Department:** Risk Management

**Primary Contact:**

**Contact Email:**

**Responsible Executive Authority:** Vice President, College Services

**Purpose:** The purpose of this policy is to improve employee safety.

**Narrative:**

Department managers shall ensure that all employees in their departments complete all safety trainings mandated by the Occupational Safety and Health Administration. Department managers shall additionally ensure that the trainings are documented for each employee as required by OSHA regulations.

The Safety Training Procedure provides checklists and additional information to assist managers in complying with this policy.

R**elated Policies, Procedures, and References:**

Link to Safety Training Procedure

OSHA Laws and Regulations (<https://www.osha.gov/law-regs.html> )