

Learning Council Transcription

Friday, Oct 9th, 2020 1:15-2:45 pm, Zoom

Attendees:

1. Jennifer Frei – Vice Chair (in Paul's stead) leading the meeting(s) until a new chair is elected
2. Nancy Wood
3. Patrick Blaine
4. Laura Pelletier
5. Ian Coronado
6. Tammy Salman
7. Ellen Osterkamp
8. Phil Martinez
9. Jen Kepka
10. Wendy Milbrat

Recorder: Tracy Weimer

I don't know if you were here yet. Ellen. But Laura was telling us that you're both double booked right now. Oh, apparently. Same with Ian is it all the same thing LM s review committee. Oh my goodness. Is that true of Patrick too?

1:15:51 Jennifer Frei My first immediate question before even getting into the agenda, I am not remembering what a quorum is for this group, I think.

Laura Pelletier It was either seven or eight, if I remember right and I know Karen won't be here today.

Philip Martinez I believe it's 50% plus One of the voting members. If there's vacancies then then that doesn't count.

Jennifer Frei Okay, so at this point. There are 16 seats. There's two vacancies. So there's 14 assigned unless we start as we go through membership finding out that some are not filled or but at least at the moment. It looks like there's 14

Phil – except by Position or non voting members by position. I don't remember where that line is

Jennifer Frei OK, so that 14 could be reduced by two. If the two by position seats are not voting. Does anybody remember

Patrick Blaine I don't remember five positions have a vote or not and learning Council know that summon curriculum committee don't

Tammy Salman Remember, I know I've thumbs up and thumbs sideways and stuff before. But I don't know if I've been counted

Ian Coronado I've been. I've been voting since I've come even before I was officially on they would look for my vote, I believe there was some point where I crossed the threshold to becoming a voting member but

Jennifer Frei Oh, okay. Could be based on time or something...

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Jennifer Frei Okay, so it sounds like I may need to look back through maybe some notes or because I don't know that that would be in the overall governance documents but

Philip Martinez In general, you know, following Robert's Rules, etc. Positions by Or members by position don't vote. But again, I don't remember the details.

Jennifer Frei For today. If we go by 14 being filled, including the two by position, then we would need 8-12345678 yeah so we're over that. Okay, that was I just wanted to clarify that, to start with. Hopefully everybody saw the agenda, maybe has been able to take a peek at it. Um, it's actually very similar to where the Council left off at the end of winter term. So we have some administrative tasks right reviewing approving the agenda membership update of course outs been added for today chair selection. Given that were in zoom I would like to talk about procedures for motions and statements and how we're going to track those in the minutes. Speaking of Minutes, from January in February. Laura. I know you and I talked about this, and you said might have one of them might have been voted on, but I couldn't find that.

Laura I have them both on here. Yep, that makes sense. We did not have quorum to approve them.

Jennifer Frei Okay. And then we have cops items again carried forward from previously some tabled items. And then if we have any other business and then to adjourn. So, um, Any changes to the agenda? No? Okay. Is Agenda approval something we've been voting on?

Laura Pelletier Yeah, we usually put forward motion to approve the agenda.

Jennifer Frei Okay, so will will somebody motion.

Laura Pelletier I will put in the motion to approve the agenda.

Patrick Blaine Second,

Jennifer Frei Okay. So motion to approve the agenda by Laura seconded by Patrick. We haven't talked about voting yet, but I am thinking for the moment, if you could each put your response in the chat, it records it that way and Tracy can be very clear. Then on what's there. And if that's not what we decided to do in the future we can we can do it differently, but for now. That's my ask please put your vote in the agenda in the chat. Your vote on the agenda in the chat. Okay, I'm not seeing any objections, so I am not looks like that has passed. We're good. Item one membership updates ... So if you look at the list at the top I cross checked with the membership list on the Governance Council website. And just to make it easier to cross check. I put them in the same order. And so I am here this year as Paul's designee as the Vice Chair in the vice chair role. Ellen Osterkamp is joining us as my designee and Jennifer Falzerano will be Mindy's designee, she wasn't able to make it today. And then I think the first piece would be any clarifications - if there's anybody who is here but knows they're not going to be able to attend for the year, or if you know of anybody, we need to check with as Laura mentioned earlier, I'll check in with Karen, I would certainly check in with anybody actually who's not in attendance today. And the other thing that has been clarified at this point is that Phil Martinez and Patrick Blaine were both confirmed by MSC this week so they would remain in those seats. I have not had contact with Michael Gillette (student) At this point yet. Um, and I see he's not here. So I'll follow up with him.

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Laura Pelletier - Michael Gillette, is no longer at lane. So we don't have any student representatives and I know Note that Adrian hasn't been to meetings for quite a long time. We haven't had actual yeah representation, but I assume Nancy, are you

nancy wood I'm here for. Am I on as my yeah i'm not i'm you know okay sorry yeah I'm yeah I'm here, Adrian was planning on coming today. She had a conflicting meeting. But, I'm, I'm here. I was voted in by the EA, I think. So that's how I ended up here. Yeah.

Jennifer Frei- And you're planning to stay for the year.

nancy wood - Yes. Absolutely. Great.

Jenn Kepka - I might be here or we might have somebody else we need to pick our faculty council other co chair today.

Jennifer Frei - So, okay, let's see. So we may get an update on that later on. Okay.

Philip Martinez - And Jennifer I may be missing it. But I believe that students have Two representatives.

Philip Martinez - Okay. All right. I see it now. Alright, thanks.

Jennifer Frei - Mm hmm. Oh yeah, actually, um, You know, just to be able to see everybody. It's a little it's easier if we just have our video on, but, um, does it help. Would you rather that I share the screen, it makes the video smaller and harder to see everybody. So it's kind of a trade off. Or, does everybody have access to look at the agenda yourself.

nancy wood I've got I'm in

Jennifer Frei OK, I see there's a number of people. Okay, great. Okay, we'll leave it this way, then. Wendy, will you be with us for the year. Okay, great.

Wendy Alright.

Jennifer Frei- Tammy and Ian I assume our bull staying. OK. OK. I think that's everybody we can confirm for the moment. All right. Okay. Well, I'll continue to work through the communications to. You know solidify the membership and if anybody has any other further information, let me know. Okay. So then we'll move on to chair selection I copied and pasted in here excerpts from the governance Manual related to chair selection role, just so that we would have it as easy reference, um, We do need to identify a chair. You may remember Last year, Laura has transitioned out of that role and Edward, Earl have trans transition in And Ed Earl has also left lane since then. And so I'm so we are looking for a new chair faculty classified or student I know, obviously we don't have our full membership here today, or even fully identified But I did want to raise this. I'm Sorry, I got a message, but I'm wanting to raise this for Discussion. Thoughts, at this point, or if there is anyone who wants to expressed interest. Okay, it's a little quiet.

nancy wood My understanding is that you have to be a member for a year before you can express interest.

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Jennifer Frei - So it does see here It is recognized that they. Okay, so I'm going to go a little further back. Recognizing that experiencing Council process in business is necessary element of leadership, the Chair of each council. She'll have at least one years prior experience on the Council. But then it goes on to say, it's also recognize that the experience requirement in conjunction with participation issues can be difficult for members and some stakeholders groups. And May consistently have difficulties acquiring the necessary experience and therefore success of the system requires that these obstacles to full participation be eliminated. So I it's A little bit about. So, um, I would take that to mean that we can use judgment within the Council. And that if there is somebody who's been with the Council over a year that that may be prioritized But that as a Council, we do have the opportunity to That's not an absolute requirement.

Philip Martinez - So among those present who qualifies.

Jennifer Frei - So who has no

Tammy Salman - Qualify, but I'm I may have to decline any Better at the moment.

Laura Pelletier - Same here. I qualify, but I just can't do the chair with the new role that I'm in so

Philip Martinez - ~~Dude~~, and Wendy don't qualify

Tammy Salman - When the, I mean, you've been hearing here.

Wendy - Yes, I've been here a year but I with our new merge. I don't think that I don't think I might not be supported in that with my demon. I'm not sure.

Patrick Blaine - If that makes

Laura Pelletier - This has been our difficulty for a while now is being able to find anybody who can handle the chair position with everything else that's going on. Right.

Jennifer Frei - So, We do have one more classified vacant position. Um, and obviously need to identify some students. So sorry. So go ahead.

Philip Martinez - Right, so I would not propose because we're not there yet, but I would inquire. If Nancy would be open to doing that. Taking it on as the only person president who Who fits one of those roles.

nancy wood - Jumping into the deep end. I mean, I would consider it because I probably don't know what I just said yes to but There's always that I you know I if this would facilitate work getting done. I would be willing to consider it. But obviously this is really, I went to a meeting once last year and it happened to be Right when Kobe to hit. And I think there were two people there and we ADJOURNED AFTER 10 minutes because no one else came So, oh, I have absolutely zero experience in this Council, but I would be willing to learn. So I'll kind of leave it up to everybody else with full disclosure that that i don't i'm willing but don't have any idea. Pretty darn you

Laura Pelletier - Any help. I'm if it's any help. I'm still working on the website stuff like putting up the Minutes and agendas and stuff so I could still handle doing that. If you were going to take over his chair. I could still help with that.

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Jennifer Frei - And I think the other thing is, I mean, on the one hand, probably the earlier, we can identify this I think overall, the more productive that council would be at the same time we also, you know, do have some vacant positions that we want to fill. They would also there'll be coming in. I assume pretty much knew right. Maybe it could end up being somebody who's been on the council of some time before but um so I don't think That that won't help us with getting around the timing or experience with the Council, but it may. It may or may not provide somebody else who who would be willing. So, I mean, I kind of see both sides of it. I don't want to you to feel like you know you're pressured into it or any or anybody else. So I'd say, yeah, it's just there's those two sides that probably the sooner we haven't identified the better overall at the same time, I want to work through membership for till the next meeting at least or something. I mean, I think that would that would be okay, too, but

Philip Martinez - I think I'm still trying to discover possibilities and options and if Adrian is going to continue on the committee, then she would also be somebody who qualifies. So, and it sounds like perhaps if Nancy were to eventually agree to that she may want to meet with Laura first to discuss experience, etc. So, so I'm just trying to kind of find out what the options are. And is there a. Is there a logical hierarchy or process that we would follow step one, step two, etc. So my question wasn't to put Nancy on the hotspot. And like all the focus on whether she's going to do it or not. You know, but just to help define what her that status.

nancy wood - Yeah, and I would be totally comfortable with being listed as an option and having the more Experienced members of the Council make a decision about whether or not that option makes any sense. So I'm very open to doing it as an option. But if there are better options or procedures that would make it better for someone else to do it. That's fine with me too. I'm pretty open. I just want to help get work done right.

Jennifer Frei - Okay, Patrick, are you Recommending

Patrick Blaine - Yeah, ocean for that. If you like my mood, the way to go until the next meeting.

Laura Pelletier - The second

Jennifer Frei - Okay. So Patrick has motion that we table for their discussion or decision about a chair until the next meeting. And Laura have seconded that, can you please put your votes in the chat. Okay, so it looks like we have approval of that motion. And so then We'll go on to our next agenda item. Which is actually about our procedure for motions and voting. So, A couple of

Philip Martinez - Appreciate Laura's comment. Of tabling chair. Of table chair just sorry

Laura Pelletier - Well so fun Ottoman were taken so

Philip Martinez - I like the combination as well.

Jennifer Frei - I think probably it looks like we're all using them, except maybe in in my standing outside itself. Okay. All right. Um, Oh, okay. So, Agenda procedure for motion statements and voting on. A couple of ideas had come up. So I listed those in the agenda, they wouldn't necessarily be the only way. But when I do, was to verbally repeat the motion before the vote. Or rate motion in the chat and then

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either roll call the vote or enter votes in the chapel. We're looking for a method that is easier to track in zoom And you know in person. If a little easier to see all the hands around the room here. It's harder to keep track of, especially if they move the windows move so I'm thoughts and discussion on this. Yeah.

Ian Coronado - I'm not certain if it's any easier to track, but just another option is that in the participants pain. This may not be true for the hosts, but there is a voting with a green checkmark yes and a no. They have to be cleared manually either by the person themselves or the host. That's one way to track. But that said, I think if we state what we're voting on in the chat and then respond to that. That might be the easiest as it persists and then we can download the chat records even Tracy might have access to that to make it easier for her minutes

Patrick Blaine - Even there's no abstain option in the sense that would be

Ian Coronado - Just go faster.

Jennifer Frei - Okay, any other thoughts

nancy wood - If, if we use the participants up option does that get saved.

Ian Coronado - It does not know it doesn't persist, like the chat. We like the chat logs. Good. Right.

nancy wood - That would make me lean towards the chat log, just the fact that it would be an easy way to keep record, you're not going to make a mistake, counting the chat log, you can go back and double check.

Patrick Blaine - It also means the only have to call for votes, rather than calling for in favor of staying oppose separately.

Philip Martinez - I like that as well. I would suggest that Chair whoever's running the meeting. First post a question. So it's apparent as to what people are voting on because that would be missing. It's why I'm typing out sentences. Each time because I'm imagining. Oh, I'm going to go back and check these and it just has some random discussion. And then along many minutes blank and then yes, no, yes, yes. No idea what the votes for

Ian Coronado - And it doesn't synchronize with the video, either.

Jennifer Frei - Okay, so I

Philip Martinez - Posed

Jennifer Frei - The question in the chat. How Shall we make motion statements and vote. If somebody wants to make a motion. And write it in the chat. Here, we should probably clarify. Okay. So Nancy moves that we do it in the chat. verbalize the motion and then write it in the chat. Does somebody want to second either of those statements. Okay. I second in From Ellen. Thank you. Okay, so we have emotion that we will verbalize our emotions and then write our vote. In the chat and that allows a vote of yes, no, or abstain. I'm ..Discussion. Yeah, Patrick.

Patrick Blaine - Is just one Quite frequently emotions are revised. Especially after second and discussion. So we might want to think of a way to notate in the chat revised motion or something like that.

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Jenn Kepka - Do we need to add in that the host needs to make the chat. Make sure the Jana saveable You might know more about this, but it's not automatic. Right.

Ian Coronado - It can be, I think I'm trying to remember it can be Or opt out where it's automatically saved or if it's, it has to be enabled. I can go check

Jennifer Frei - Okay, so it sounds like we would put in the motion. The second have discussion if the motion is changed as a result of that, then we would probably want a read written With maybe the phrase update in front of it updated motion. And then what the motion is that we're finally voting on. Okay. Yeah.

Ian Coronado - Just a question of a technical question, Jennifer, as the host, you have the ability to do you see an option to save the chat. In the meeting because

Jennifer Frei - Let me see.

Ian Coronado - It would probably be done by the chat window and some kind of options button.

Jennifer Frei - Um, yeah, it's Phyllis is a cow. I don't know if that matters. I don't see any options, it just opens the chatter closes it

Ian Coronado - Okay, because I was gonna suggest that we make Tracy an alternate host or host as well so that she would have that option if it's there. I don't see it on mine. I'll do a little bit more digging to see what can happen with us.

Jenn Kepka - Okay today's chat won't be saved is kind of where we're at. Right.

Jennifer Frei - Right. I mean, right, that's probably the case.

Patrick Blaine - Yeah. Tracy captures it if you can. Can you copy entire chat or will zoom not let you do that.

Ian Coronado - It depends on the meeting options.

Philip Martinez - So another alternative for today. And maybe this is an alternative for a longer period is that The notes that Jennifer's currently taking Can record. The votes, and then they can be included or just use as backup to verify Tracy's notes and then go into the Minutes. Which they would go into anyhow. Right. The vote would. And then, and then we would approve the minutes. The following meeting.

Jennifer Frei - So I haven't really been taking notes I made those highlights when we were talking about members. But then I realized that I hadn't created a different document from the agenda and working right in the agenda, so I don't want to further CHANGE IT BUT TRACY IS Tracy is also taking notes and is following the chat for today. So I think what we can do at this point is I'm outside of the meeting will between me Tracy, maybe, and we'll follow up on And fill us the chat component and how we get that recorded for today on I think you're right. We probably won't have it. I just tried to copy and paste a bit of interest to see and it didn't paste and Tracy will have the recording to go back to, oh. So Nancy, you have something

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nancy wood - Oh, I was just curious if there's any if it's easier for everybody. Since we're all we all have the agenda open to just write them directly on the Google doc and have everybody type your answer there. I mean, then we wouldn't have to worry about the zoom chat. Right.

Patrick Blaine - We can also insert the, the actual motion. Exactly. Right easier. Have an entry point is when you can. I wouldn't want

Jennifer Frei - Right. Okay, so if we track back at this point. The motion was that we verbalize the motion and then write it in the chat. Um, do we have and different motions or an update to that. Wondering if there's emotion. Do we want to use the agenda instead

Patrick Blaine - One person

Jennifer Frei - SORRY, PATRICK. Can you repeat that?

Patrick Blaine - Here we all want to be using the agenda or just just the person recording

Jennifer Frei - I think the idea, Nancy. If I understood correctly, is everybody would put their own in there, you could put your name and then Put yes, no, or abstain, and if the motion is written there. It should be pretty clear what you're responding to

nancy wood - Yeah, that's what I was thinking. Okay.

Philip Martinez - So, so we don't get into this circular thing as I've seen the board do a number of times, we need to dispense with this. Proposal first. So I would suggest we go to a vote. And I would vote it down and then we would propose a second proposal to do it. In the agenda, rather than trying to append This

Jennifer Frei - Okay, so then fill your calling for a vote on the motion. Which is in the chat and has been second to which is to verbalize emotion and then write it in the chat. So if everybody could please put their votes in the chat. Okay, so it looks like we have that motion. Is declined. Sorry, I think that's not the exact formal word, but it's escaping me at the moment, um, Okay. So, is there another a new motion as to how we will handle procedures and voting.

Philip Martinez - Well, I mean, I'll try to propose what I think I heard, so feel free to adjust. But I would propose that we Use A Google Docs agenda. To add notes to Including the written formal proposal and that each Member. Type their vote. Below that proposal with their name.

nancy wood - I second that.

Jennifer Frei - Okay, so I put that into the agenda. Yep. So please go ahead and enter your vote there in the agenda will try this. Well, it's hard to get space for yourself.

Philip Martinez - I feel like Donald Trump at a NATO meeting you gotta push people out of my way.

Jennifer Frei - I'm putting extra rose

Patrick Blaine - We know something is probably going to have a vote, we can preload a list of names.

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Jennifer Frei - Yes. Great. Wendy, I think yours got broken up there. 1,2,3,4,5,6,7,8,9,10

Tammy Salman - I like the pre loaded names thing and you could just copy and paste Yeah, and I'll go find our name.

Jennifer Frei - Okay, I will put that in for the next time. Great.

Jennifer Frei - Okay, it looks like that process. Thank you. Alright, so then we can go on to our review of minutes. Okay, Tracy says there were nine out of 10.. It looks like are you talking Tracy about the one that was in the chat. I think I only see four in the chat from Know there's more than not sorry 123456789 right I seen nine. Oh, she's got them. Patrick's vote was tucked under a comment. Okay. Great. Thank you. Okay, um, So minutes. The links are there. Um, I don't know if everybody's had an opportunity to look at them, or maybe more specifically those who are present at those meetings. Um, You know that may Okay. Anything. I guess, any discussion. Related to the Minutes.

nancy wood - I just have a question. And that would be since it's my very first meeting. I'm not really i don't i'm assuming that I would abstain because I wasn't there.

Jennifer Frei - Yeah, and that's what was just going through my mind is that there might there might be a lot of people here who want to add. Not sure how that's gonna work out for the vote. Yeah.

Patrick Blaine - At our custom rather than necessity, you could probably, you know, being a voting member and a meeting still approve of minutes where you were not present at the meeting. Okay.

Philip Martinez - That's what I'm thinking because otherwise you might get into a situation where you don't have Enough. A quorum of the people who attended the meeting, etc. And if there's a complete turnover, for some reason, and I committee. Then the existing committee could still vote to accept the notes as they exist as they're being passed on. So there's some record and continuity. Right. So I'd be comfortable with that. Okay. Okay, I don't, I don't know what Robert's Rules says, but

Patrick Blaine - Looks

Laura Pelletier - Roberts not here, man. We're making our own rules.

Patrick Blaine - Roberta's rules.

Jennifer Frei - Yay. Yes, thank you.

Laura Pelletier - I was at both meetings and I know the minutes are are good, so I've already been through him a couple times and I don't see any problems with her and it's but it's putting that out there.

Jennifer Frei - Okay. So Laura. Are you motioning to approve the January, February 14 minutes?

Laura Pelletier - I am moving to approve both sets of

Tammy Salman - Second. A second

Jennifer Frei - Thank you. Tammy. Okay, so if everybody can put their roots in there, please. We just need Tammy. Oh, you put at the bottom. Okay, great. Got it, okay. All right, that passes. So we will move

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to our next agenda item. COPPS. So this was a focus of work throughout. Last year I believe I'm From what I could pick up and from Laura and I talking about where the work was last year. It looked like the ones listed there on a through C A, B, and C were potentially more actively being worked on, or had at least subcommittees, I believe, to work on them. Okay. All right. Um, so for me I think at this point I I was wanting to kind of check in about this. I'm verified verify Any other sub committee members. And here, some information. If anybody has updates on where this left off. And I think, you know, the bigger piece is as far as our work for the year, you know, maybe verifying is this ongoing work for learning Council. As far as continuing to look at procedures.

nancy wood - So I do have information from Adrian that she asked me to bring to the meeting, but it's about the second thing about instructor hours of campus. So should we wait till the first ones dealt with, or wherever we are with that.

Jennifer Frei – Patrick?

Patrick Blaine - So with the CPL, I think, for those of us who are on the committee last year it was clear that that was a really overdue and important thing to look at. And other Tammy can also speak to the importance of this, but I would personally suggest that we maintain this as a priority coming into this year and start to make some movement.

Jenn Kepka - We actually have a draft of a Policy that was ready for faculty council and learning Council to consider. For the credit for prior learning policy. We had just reached agreement in this subgroup on the content of it and was doing some final He had taken another pass through wanted to bring it back to the group, but then we had the pause in the spring. So I think that sub group needs to meet one more time to make sure everybody's on the same page. And then I think we're ready to bring it forward for discussion in both councils. It was it was a pretty good. Swift process on it. I hope it will be useful

Tammy Salman - I, I agree. And I'd like to join in. Again, I have more time a little, little more time now.

Jenn Kepka - Don't say that out loud.

Tammy Salman - I know I have a tiny bit more time and I'd like to take it up with Cpl.

Jennifer Frei - Um, can you name who all was on that committee, Jen. Do you Know What

Jenn Kepka - I mean, I know, Ed, I from faculty council was me. Susie cousar was on there. And Tammy, Patrick. I think you're both in there, Wendy. Were you there as well.

Tammy Salman - Well, Well, you are. I thought

Jenn Kepka - Was that a different group. Oh, okay. I hallucinated that you were there.

Patrick Blaine - Yeah.

Jenn Kepka - I have. I mean, we have a drive. I can find the full membership of it, but it would take me a minute or two.

Jennifer Frei - That's okay. I mean, I was just trying to get an idea and mostly again I'm just trying to attract for any kind of follow for information. So yeah, so that's fine.

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Jenn Kepka - Oh, Grant Matthews. Rachel night and Mindy do When do you were on there. You joined us sometimes at least

Wendy - I definitely have an interest in that in. Now, for sure. Okay.

Jenn Kepka - Maybe you're just there once or twice. Yeah, yeah. So there you go. Okay.

Jenn Kepka - So, um, I'll organize another meeting of that subgroup between the two councils and then depending on if I'm here in two weeks, or if we transition to the new co chair. If the vote can happen that quickly. Um, make sure that there's Follow up and somebody I'll probably come back and talk about it, it was, it was fun.

Jennifer Frei - Great. Okay. Good. Okay. Anything else on credit for prior learning them. Okay. Instructors hours on campus.

nancy wood - Yeah, so I'm Adrian asked me to point out that I'm working hours on campus is actually a mandatory subject of bargaining. And see that the other examples that would be would be included in that would be salaries and insurance, you know, so so hours on campus would go in that be lumped in there and she also said to mention that the college president. So I'm assuming she meant Marge mentioned specifically at college counsel that instructor hours on campus. As a matter of bargaining and not governance, so She just asked me to relay that information and that oh, she also said The cops is outdated apparently the cops instructor hours on campus, she said was outdated and has not been in effect for a number of years. So That Again that's I'm relaying a message. So I can answer a lot of questions. But, but that information. She asked me to share

Laura Pelletier - That's what our group was working on was updating the cops and Also, bringing it up to date with online instruction and those kind of things and online office hours to make it more flexible for faculty and staff to do that because right now. It's pretty rigorous and so we had a draft. And It kind of got It was back and forth between us and faculty council. And so we decided to make a subgroup and do this. And I think we're still kind of at that point of creating A subgroup to work on a final draft for that. And I don't remember who all was going to be on there. I know it was me and Karen Patrick was on there. I went Yeah, you were on that one. Yeah, okay. So, but then coven hit And we didn't Get our group back together.

Wendy - With the

Laura Pelletier - Because we were Still waiting I think on faculty council members to Come into that particular One before It hit

Jenn Kepka - Yeah, the place we left. This was that we We have an internal conflict in faculty council about whether we can appoint people to work on this or not. And our understanding that the coaches had was that we could work on it, but that any results of the work would become part of bargaining. But I don't know what From from Adrian statement, which is the same one. She gave us last year. I don't know if that's Still the view. From LCC that we are able to work on it. But then the result of that would have to go through bargaining. Know, we're happy to point people but It's A process.

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nancy wood - And I can't answer your question about yeah I'm just basically So I would say that before making any I can't, I can't speak for Adrian any further than that. I just

Jennifer Frei - Yeah. So, um, it seems like with this one. Basically, we probably need a little more information. And also, I assume, Jen faculty council is meeting after this, because they've usually been on the same schedule on the same days. Yeah.

Jenn Kepka - We are. I don't know that this is part of our discussion today, but we'll get to it as soon as we can. Right. Okay, don't let us hold up the work go. We'll figure ourselves out. Yeah.

Laura Pelletier - This has been a really sticky one we've been working on this for well over a year so so

Jennifer Frei - Is there. Is there a draft. Is there something that's been produced.

Laura Pelletier - Yes, yes, we have a draft, then we met with another some group and we kind of did a redraft and then. Then we were kind of going back and forth with we should work with faculty council and because it was getting kind of sticky so we do have a draft.

Jennifer Frei - Okay, so, um, similar than to credit for prior learning. I mean, it sounds like there's something there that's basically ready to be looked at and discussed it seems like we could do that. Also with the instructor hours on campus, um, for where it's at. You know, this group as a council. Has the ability to do that. Rate.

Jennifer Frei - And any Procedure or policy has kind of multiple steps in it and kind of discussion and review editing recommending is always a part of it. Um, But that's not the end of end of the process or end of the steps. So I think that's fine. And if there's something that the Council says, Hey, you know, this is our recommendation. Or this is what we want to be looked at here. Next, or get more feedback there. I mean, we can still we can work on something that we, as a group, say, Okay, you know, we've had our input on this and then it can still go through more processes. So Does that seem like a reasonable way to go.

Laura Pelletier - Yeah, I think what we could do is kind of review. With the small group of us that we're doing that and then bring it to probably the next meeting for discussion. Okay.

Jennifer Frei - That'd be wonderful. Thank you. Okay, anything else. On either of those since I kind of went back and I kind of linked them together. Anything else with credit for prior learning or instructor hours on campus. Alright, so then grades and grading. This one I didn't have any notes on I'm not quite Positive where that is Pat

Tammy Salman - Sure we talked about

Jennifer Frei - A group, I believe. I think there's more than one policy in there. Sorry, go ahead. Tammy.

Tammy Salman - Oh, I'm not sure we got to that one. Anybody remember that.

Patrick Blaine - On the list and it never, never got taken up formally Okay.

Philip Martinez - I think We did have a discussion I but I don't think we moves towards any wording and if I remember right, I THINK ADRIAN WAS claiming that this belonged entirely within faculty council.

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Because grading is entirely an instructor function. And of course, the point of division, where this came from was whether we could Get rid of One of the Grading options which Was the no grade. Option.

Philip Martinez - Which has in fact already been removed, but I think that there was some sidebar discussion that year in order to remove it. And so there wasn't Formal objection from The association, but you know It was a while back, and I don't, I wouldn't trust my memory to be fully accurate, but I believe some of those issues. were discussed Nora.

Laura Pelletier - We have a document, it's Back from 2017 actually that had the The LC cups priorities and so credit for prior learning was one of those, and the two grades were academic and degree appeals and great changing that are on that list, along with the instructor hours on campus. So that is all. And I don't think the appeals or changing so much were ever looked at. I think they're just still on that priority list.

Philip Martinez - And those appropriate as processes. Rather than policies, procedures, rather than policies. Yep, for this committee.

Jennifer Frei - Jen. Hey,

Jenn Kepka - I need to review the notes on this, but I think there was the discussion of whether this the worksheet originate with faculty council on grade things and then I believe we formed two groups. One of them around the Withdraw policy in conjunction with Don whiting and somebody else from learning Council. So I think there was some admin on that, but I will have to check Out today's meeting.

Jennifer Frei - Okay.

Jenn Kepka - I don't think it was the learning council, though, I think it was after the discussion and learning Council about where the word needed to start it started and we picked up a couple in faculty counseling going forward.

Patrick Blaine - I think there was there was a bit of it sure there wasn't an unresolved jurisdictional conflict about where where precisely those questions, Elias. I know that faculty constant did did pick it up at that question was never resolved that I know.

Jenn Kepka - Now, I think the discussion. I mean, I remember we should look at the minutes but my my recollection is that Paul's position. Last year was that, and I think this is outlined that learning Council actually has the vote to move things into college council not faculty council. But the interpretation is that the contract gives faculty council, the right to Be the body that considers academic policy. So the conflict between those two things has been. You know, on ongoing ever Ever. Yeah. You guys know what i mean it's always going to be there. So we were working around it. I think last year trying to originate some things in faculty council and then bring them back toward learning Council.

Tammy Salman - And I think that none of the grading stuff should really be discussed without the registrar enrollment people and in part because there are Things as a college, I think that we have to consider that can't just be determined by faculty necessarily so i don't i would say it needs to be collaboration. Yeah.

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Jenn Kepka - And it I wish I could remember which groups were which there were like five groups going last last winter between faculty and learning Council about this, but I know Don was involved. Ed was there. There was a cross section of people, I'll just have to pull up or do you take notes about it. Or maybe add left some

Jennifer Frei - Can see you

nancy wood - Yeah, is there. I mean, where would you have this very beginning question, where is the description of who does what written or isn't it like between the difference between faculty council and it Has a big grin on everything is this written somewhere or is that why it's fuzzy Both okay

Jennifer Frei - Um, so if you go on the website and look up governance, there's a governance page and there are, you know, certain aspects of roles and responsibilities for the councils that are outlined there. But then related to faculty council, there are aspects of the contract that on discuss the roles and responsibilities of faculty council and And then I think You know, interpreting and acting on things is another piece that sometimes fits and sometimes doesn't quite fit. Those exactly And and so I think we're a lot of people were experiencing last year was not in between. Yeah.

Jennifer Frei - Okay, so, um, - Oh, good. Thank you. Patrick so It seems like for grades and grading, then it would be good to get the exact You know list of who all was involved because it sounds like maybe that actually was somewhat of a joint group. Be between faculty council and learning careful with other members as well. And so it may be that it can proceed that way, Jen.

Jenn Kepka - There's a, there's an agenda from August and learning council that has the list of membership for all of the joint groups that we set out last year. Okay, and That might be the most current record of who all is involved in which projects were going forward.

Patrick Blaine - August of last year.

Jenn Kepka - Yeah, October. Did I say August

Jennifer Frei - Okay. I was meeting was really, when did the Council meeting August

Jenn Kepka - Not there it was just me having my own learning council and August last year.

Jennifer Frei - You

Jenn Kepka - Do it for fun. Okay. Meet with me and we debate for a while. Yeah.

Jennifer Frei - Okay, so I'm assuming you're referring to minutes

Jenn Kepka - Yeah, yeah, they're taken in the agenda, I think, yeah, there was there was an outline of priorities for learning Council last year and then we've divided out who was interested in all the different areas. And then that's the document we worked off of in faculty council to Add people are appointed or divide up groups.

Jennifer Frei - Okay well um so I'll put some more research. Into that And everybody else should also have access to the drive and can look those up also looks like it might also be in the January minutes All

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right. I'm just gonna make note here. Okay. So anything further than related to grades and grading for right now. Okay. Um so curriculum. This is Yep. Tammy.

Tammy Salman - I can speak to that. And so, but first, I just want to say thank you, Jen, for your funny comment on stone tablets. I just had a really funny image in my head when you read that and so for curriculum. We have a little work group formed by the curriculum committee that had started to review the cops procedures there like five that are related, our way out of date and We kind of decided our recommendation to the learning council at some point in the future will probably be to have like a policy. Or a procedure or something with, you know, like some like a Working Committee bylaws or something like that, because we don't really have Anything well documented about what the committee does how it runs itself, you know, how do we pick members, there's, you know, a procedure about it, but it's not Always followed. So kind of the goal is digging through what's what we're currently doing what's document right now and cops and then trying to come up with kind of The new future of the curriculum committee, but as with everything we got totally waylaid in the spring and so hadn't really had a chance to go back to that too much. But we're going that's on the list this year as part of our curriculum goals and Patrick's going to kind of help. Join the conversation and help us move some of that stuff forward so You know, cross your fingers and barring other crazy things happening in the world. Hopefully we can you know before the end of this academic year propose some stuff to the learning Council if there's a policy involved and or update our procedure so I don't think there's an actual curriculum policy, but so we haven't really gotten to that point. But, but definitely will be part of the conversation as to what it should maybe look like, and we'll make recommendations. Does that sound reasonable

Jennifer Frei - Okay, great. So, um, I just made note there's a group revealing Okay. And I want them to dissipate. hearing from you.

Tammy Salman - Later, yes. Okay.

Jennifer Frei - Okay, um, again, I had left on or anything else related to curriculum. It looked like people were in agreement without it should probably make sure before moving on. Okay, great.

Tammy Salman - Um, so

Jennifer Frei - I, I believe this was a specific item actually other groups comments on cops related to conversation that was happening. In the last learning council meeting actually similar to what we were kind of just discussing through related to The involvement of learning Council faculty council. Any other members. So, um, I don't believe there's anything different here than what we've actually already discussed. You know, just by virtue of having gone through the other items. But I want to make sure that I'm not missing anything. My kind of understanding of this is that it would be just like we just discussed like will continue going through and continuing having conversations Between groups to identify what is being worked on where and how that's being coordinated. But is there anything else related to this. That anybody's where

Laura Pelletier - There was one other policy, we were looking at or procedure and that was the reserve reserve duty release time for students.

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Jennifer Frei - You're ..

Laura Pelletier - We were, we were talking about putting a group to that because we talked about other things for release time like jury duty medical, etc. But to get that updated and Michael Dylan was going to work on that with me. He's no longer here, so I don't actually have a group that put together for that release time, but that was something else that we were looking at working on

Jennifer Frei - Thank you, Laura I neglected to get that on there. I know you had mentioned that before.

Laura Pelletier - No worries. Right.

Jennifer Frei - So thoughts on that. Is that something that calculus still interested in doing what we want to form a group on that, Jen.

Jenn Kepka - So we, we did meet on that one, but it was at the very end of winter right before everything, Laura and Don and I met about it and like, really tiny conference room and I am Michael wasn't available, I think. So we do have something started on the reserve duty procedure. We just don't have a finalized draft. Oh, because our question was whether it needed to be expanded to include jury duty and other because jury duty isn't currently part of the procedure.

Jennifer Frei - Okay so similar to the prior to that we discussed and it sounds like there's actually materials that we could look at next time. Okay. So how does that sound for the group.

Laura Pelletier - Sounds good.

Jennifer Frei - Okay. I'm gonna mark the same up here. Next time for each of these two. Okay. So then anything else related to cops. Okay, yeah, yeah.

Jenn Kepka - I just like the awkwardness of raising my hand in front of my face. We have a Maybe it's on here and I Missed it. No, but we do have a joint group working between learning Council faculty council on distance learning policy. That is meeting between meeting next week. And met once before. winter term ended. Anticipate that's going to get a little more interest now than it did Before But I think I don't know that will be ready to bring something before both councils yet, but we can at least update you next week. Patrick's on that.

Jennifer Frei - Okay, that sounds good.

Patrick Blaine - Nice. Finally, representing group that's on it. So I think We've got a fighting chance of producing something good.

Jennifer Frei - Good. Okay, that's wonderful. Thank you. Anything else on COPPS

Jennifer Frei - I'm not gonna read

Philip Martinez - On the last on the last point on the distance learning Was in involved in that. Or, or he be

Jenn Kepka - Yeah he is on that.

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Jennifer Frei - Great. Okay. Um, so, agenda item number three. So I did. Put a couple of items down here. Um, Looking at tabling these there's been I think there was some work around the charter for learning Council. And also around the learning plan. given where we are at now with a governance redesign that's actively happening and being taken up and I think on a I mean, my, my understanding is should come to some resolution this year. Um, it's, it seems like this would not be the time for us to embark on setting out a new charter that it would be prudent to follow and track the governance redesign process. And then where appropriate. You know, involve ourselves there or take action there as needed to represent anything that would need to carry through from learning Council, but it seems like that would be information, we would need first out of the governance redesign before Update updating or starting a new charter Or their thoughts on that.

Patrick Blaine - Agree.

Jennifer Frei - Okay, and the other similarly with the learning plan on in that case, I think the governance redesign potentially plays in there as well and The other piece is the strategic plan development, which again is active and happening this year for a new strategic plan for the next five years. And so it seems. Those two things in combination. Similarly, would be wise to have those takes more form. That would provide some guidance, then for developing a learning plan that's in alignment with the new strategic plan and the new governance system. Any thoughts there.

Philip Martinez - I don't have a proposal, but Again, maybe just revisit and and have a shared memory and status. My memory is that we Passed or nearly passed a learning plan after considerable amount of work and discussion. I don't want to read open process, regardless of where we ended it but Maybe for some clarity one just confirm my memory that whether that whether we pass it or not, or my question and To How How are we going to organize work for this year. So just a question. We're just going to deal with things as they come up or any we have these items, obviously. But as we move forward. Is it going to just revolve around cops or whatever side, you know, learning plan out to help directing. So, so what I'm trying to get to is that that work we did Perhaps we can consider it as some type of an interim direct orientation. Rather than just say, oh, well, and because we've done that a number of times and then just started over i mean it's it's it's a it's one of the major characteristics of what we are no longer allowed to state as delayed way. And so I, I'd like to get some benefit out of that work. As it was intended You know, to provide some guidance. And so, so I prefer to see it as if we didn't pass it to use it as some type of interim guidance until these other processes are Clarified and completed rather than just stop and then in a year or nine months or two years. We say, Oh, my God. We don't have a learning plan. We need one just different structure. So we have to throw out everything we've already done and start over.

Laura Pelletier - We did pass it, but it was actually turned into a strategic framework from which we can jump off and create the learning plan. So we do have something in place. I think it's just a matter of when we get more direction regarding our restructure and having the strategic plan in place before we can take that framework and then use it for our next cycle of learning plan.

Jennifer Frei – Nancy You're still...

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nancy wood - Question, but you personally answered, actually. But my other one is, has there been any discussion of learning Council being absorbed into other councils, as a result of redesign of governance, or is that not something we're concerned about, or is that not on the table.

Jennifer Frei - I am not sure, actually. I mean, I don't know the details. I know, um, gosh, I'm not sure how far back right there was some principles that were proposed right for the governance structure. Feels like that was a long time ago, but maybe it wasn't. And but I believe you know that work was paused. With the pandemic and so I think it's it's really just, like, kind of, we're really picking up, they would be re picking up around the same time, too. So I'm not, I'm not sure that there is an answer to that at this point yet.

Philip Martinez - My memory kind of coincides with Nancy and and stats coincides with your summary, Jennifer, but I mean, when I was invited when I received the invitation to attend these meetings I was surprised because I was under the impression that the learning council had been dissolved. So, That's where I was so it would again if we're going to be meeting and doing this work I'd like there to be some guidance and some clear acknowledgement that there's a mission and that we're not just wasting our time. So I realized we have to wait for some results or whatever. But those results in term results can be stated, we can say for an interim basis. We're using this learning plan under the existing structure until a new structures in place. Rather than Oh, we're just meeting because we don't know what else to do. And we've got these items that were just kind of floating around from last year, so we might as well just kind of pretend like they're they're relevant I, I would like some some institutional definition of what's supposed to be happening in the interim

Jennifer Frei - Right. Okay. So I can say that the governance structure and councils are remaining in place. Right until there is something new. If there is something new that comes out of the redesign and that would be initiated at a point in time. And until that happens the governance structure that we have is when we have a lot is remaining in place and all of the governance councils that we've had in previous years, including learning Council are in place for this year. So, um, I do think that point is clear. And I think you're right that Before I would agree. Anyway, as, as we can use The learning plan to guide us now. And going forward, to carry it forward into into something different. If there is, yes, definitely want to make use of that work. I'm it looks like there are some items in the chat. Was there anything that anybody wanted to voice. That they put in the chat or related to that.

Patrick Blaine - We're trying to confirm the actual vote on the learning plan. I think

Tammy Salman - It's the approved one. So it's, that's the strategic framework that fills referencing

Jennifer Frei - Okay and Tracy said she found it in both November eight than November 11 November 8 and October 11 from last year. Okay, so what about for next time. If We bring that for review and discussion. So that we can all kind of update ourselves on what it is and look at it with the lens of You know, what can we take from that or what can we make useful from now this year. Sounds good. Okay, great. Thank you. Okay, anything else related to the learning plan. Okay, any other business.

Philip Martinez - As an agenda item or maybe we can begin it now. We have Always invited Different groups, sometimes represented on the committee, but often not represented on the on the Council

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rather To give a presentation and help update and focus our understanding of areas that affect our Mission and areas of responsibility. So we might start considering What some of those categories. Or units might be And I'd like to understand and I realize it's being built as we go. And it puts Patrick in the hot seat, but I like to understand what the full vision is of what we're trying to accomplish and what the structure is for assessment. And maybe, maybe that is not something the rest of the Council understands because I'm I'm interested in it as a as a deal. So perhaps I could just be done at that level if if other members of the Council don't believe it's fruitful, but with with Patrick and and Tammy here. It seems like it might be a useful place.

Tammy Salman - I think it is and I, I'm now just the curriculum coordinator and Shannon balls. The faculty assessment coordinator, but Nancy, what is our assessment liaison and Patricks now Dean over assessment curriculum. So I think it's a very valid and reasonable thing to discuss

Jennifer Frei - Okay, we're seeing Um, it seemed like there was agreement there. There's a note about applied bachelor's as well.

Patrick Blaine - Yeah, I was thinking about all the new we're looking at revamping on the curricular side the SS is we're looking at up. I bet it's coming. We got MTM so there's A number of things from curriculum and assessment that might not be add to this, I think, be a really good venue to to one, make sure that people are informed about what's going on, but also to Potentially, especially to get some feedback on on processes, there's, I think it would be beneficial mutually. Excellent.

Jennifer Frei - So it seems, in general, based on responses we this is great. Thank you Phil for bringing this up reminder about bringing in and linking with other topics. Are there any others that people kind of our brainstorming at the moment that we'd want to capture

Philip Martinez - I have another one and this is this is going to be a bit premature and and maybe it is is best done as A post mortem or after we get beyond a certain threshold, but I think we need to have a discussion at some point in the future, and it could come up towards the end of this year, about what elements. What have we learned from the transition to remote You know, positive and negative about about instruction. And modalities and what might be carried over into as we return to a more standard Scheduling structure. So the obvious one is high FLEX FLEX that's, you know, been in some emails in the last week but but there may be other things for, for example. There have been some preliminary surveys and and responses and feedback. Collection of complaints from students about one modality or another similarly with faculty it, it might be I think it would be really useful to have a clear perspective Going forward, because I don't expect us to return to the exact same Delivery modalities with the exact same percentages and the exact same technologies, etc. So I think there's going to be some natural evolution and the more prepared and more intentional. That is, I think, the better.

Jennifer Frei - Great. Okay and I caught in the text. Guided Pathways. Yep. Now, would be great.

Tammy Salman - I don't know if if this fits with this group, but I've been having conversations with various folks about non credit, but, you know, more like continuing education a BSc ESL and These groups are teaching Programs and Courses that are leading into credit classes and there's not a lot of connection with curriculum. We're trying to kind of strengthen that there's Some kind of issues with

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quality control and the student information system that kind of A group groups that are sort of doing their own thing on the side, but are tied into the credit classes. And I just think we need to have a maybe more comprehensive look At how we deliver education. What it curriculum means because it doesn't just mean credit And what are the bridges and transition points and how can we better collaborate on that. And I feel like that's a bigger topic that possibly the learning Council could Talk about or help kind of move some things forward or I'm not entirely sure, but it's just been on my mind a lot lately.

nancy wood - I would like to add to that that. That makes me wonder if there's value of adding someone from the continuing agents. Some of the faculty from the continuing education side on to learning Council. Or someone like Kathy khalis who's the director over there, they're not part of the bargaining unit that there's certainly part of the college

Philip Martinez - I'd be interested in that I've run into this both with The ABS ESL type of things past programs. And with EC where we've got non credit now collaborating with transitions to credit and also I'm working on a similar Type understanding from an entirely different perspective for an education pathway certificate that would attempt to try to recruit K 12 employees who are not instructors or A's, but maybe classified who want to move into instruction and they would come through some type of Certificate Program. So, so, you know, I'm aware of a number of points of contact and we're just kind of creating them individually within the individual Experiences and people and and there's, I have no broader understanding of What we might do other than what we're doing.

Jennifer Frei - Okay. All right. Alright, um, Okay, and thanks Tammy mentioning the link between the non credit transitions in the credit for prior learning also. So, all right. Well, I think. I really appreciate the ideas and the thinking and the recommendations here. Um, and so it looks like we have designed ourselves a pretty good Agenda for next time. Um, well, multiple drafts and documents to review. And some additional topics to To address and Between now and next time. I'll continue to work on the membership will continue to have discussion then about a chair, and in the meantime I'll see if there's anything I can start getting organized about some of these presentations. And then next time we are bringing credit for prior learning document instructor hours on campus document. Curriculum I had. Oh no, it was the reserve duty release time to review next time. And we'll get an update on distance learning and update on the grading and we will look at the..

Jennifer Frei - Laura. Can you give me the correct term. It's not learning plan. It was the

Laura Pelletier Strategic learning framework.

Jennifer Frei - The Strategic learning framework. Thank you. Okay, is that enough homework. Wow. Okay. All right. Well, thank you all very much and I look forward to seeing the group again in a couple weeks.

2:45