

Tech Council Business	<ul style="list-style-type: none"> ● Review and approve minutes for June 1, 2016 and October 19th meeting <i>Approved</i> ● Note taker for the rest of fall term <ul style="list-style-type: none"> ○ We will ask for volunteers for last 2 meetings ● Any additions to today's agenda?
General Business Attendance: Denise Brinkman Ian Coronado Rodger Gamblin Robin Geyer Leanne Guthrie Meredith Keene Barb Barlow Powers Kyle Schmidt Bill Schuetz Kevin Steeves Guest: Dean Middleton	Resources: Tech Council Work plan 2017 Tactical Initiatives - Technology Plan 2016-17 Planned Topics: <ul style="list-style-type: none"> ● Learning Council Work and Direction, Email sent 9/29: Barb will forward the email to those who can't find it. Do we want to send out something similar? ● Updates from GroupWise Email Survey subgroups: <ul style="list-style-type: none"> ○ Guest Speaker: Dean Middleton <p>Kyle asked Ed if GW and gmail can be run side by side. Answer: possible but not free, waiting for price quote, no other progress, Discussion with Dean: we are stuck between GW and Google, the GW question has been a topic of discussion for a couple years, people don't love it, he likes the busy search, he has a lot of difficulty with his portable devices, issues with search, He does not have the HelpDesk app on his phone, perhaps that would help, What happened with Google roll out? Barb: gmail roll out was not ever intended for employees, just for the students, Dean: odd to have a Google acct without the mail."That's like tennis shoes without shoestrings". Barb: Project has had multiple problems with roll out, dates have changed. Dean: other schools do this, why can't we? Bill: The issue is mostly the exceptions at Lane such as College Now, International Students, ABSE, Employees who are students sometimes, etc. These exceptions have created issues for the vendor. Vendor may have misrepresented their development team's abilities and that team may have changed as well. PCC had a 2 year implementation too. Most Community Colleges have a number of exceptions and Lane has a higher than normal number of exceptions.</p> ● Student and Employee Communications Policies to College Council update: Barb sent an email to College Council(10.31.16) with copies of both policies. She has a response back from both Jim Salt and Bob Baldwin. They have concerns about some wording, and Jim had some concerns from the faculty perspective. Barb and Kyle will meet with both Jim and Bob to work on the wording and then bring them back to Tech Council.

- **Unconscious Bias Discussion related to Data - any follow-up discussion?**
We decided we would do this for all faculty not just those who want to use Argos reports but we will require it for use of Argos reports. The requirement for the training came from ET (in order to make the data available). Do we need to identify the training and approve it? We need to identify what is relevant. Take this to IRAP to ask their opinion and get a list of things they think is relevant. Ian can report back. Faculty opinion: odd to have an entire training. But perhaps a list or tips to remember, maybe a one page document that is signed.
- **College ID Card update:** Tony absent, move to next meeting
- **Review and discuss Tech Council Work Plan 2017 and Tactical Initiatives 2016-2017:** Discussed and updated the plan.
- **All Council Meeting, November 10th, 3pm to 4:30pm, Location TBA**
 - Motion: Council recommends postponing until a more detailed and robust agenda can be presented. *Approved*
- **Amending policy about using BCC for LCC Employee emails:** Future agenda
- **Digital Signage Guidelines:** Short discussion ensued; no adequate design standards. Purpose to decide the content in the signs and how to get a sign. Suggest Alen take this to Marketing and Tom at DCA. Develop a style guide. We will ask for Alen's collaboration to develop a Policy.

Future Topics:

- [Digital Signage Guidelines](#) - Policy or Procedure?

Meeting Schedule (3pm - 4:30pm)

October 5, 2016	October 19, 2016	November 2, 2016	November 16, 2016
December 7, 2016	December 21, 2016	January 4, 2017	January 18, 2017
February 1, 2017	February 15, 2017	March 1, 2017	March 15, 2017
April 5, 2017	April 19, 2017	May 3, 2017	May 17, 2017
June 7, 2017	June 21, 2017		

**Membership
for
2016 - 2017:**

- CIO for Information Technology (1) – Bill Schuetz (co-chair)
- Division Dean of Academic Technology (1) – Ian Coronado
- Classified (3) – Rodger Gamblin, Denise Brinkman and Robin Geyer
- Faculty (2) – Meredith Keene and John Thompson
- Managers (2) – Tony Sanjume, Jen Steele
- Students (2) – Ken Dinet, vacant (1)
- Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers (chair)
- Recorder: Robin Geyer Leanne Guthrie and Dean Middleton