

<p>Tech Council Business</p>	<ul style="list-style-type: none"> ● Meeting Minutes for January 27, 2016 meeting ● All Councils Meeting scheduled for February 18, 2016 <ul style="list-style-type: none"> ○ 3pm-5pm in boardroom
<p>General Business</p>	<p>Planned Topics:</p> <ul style="list-style-type: none"> ● COPPS Update on Software Install Forms <ul style="list-style-type: none"> ○ Software Install Request Procedure listed has a two links to the same form. New form being developed and the procedure will be updated. ● GroupWise Email Survey - update on results to date <ul style="list-style-type: none"> ○ close it up in 1 week, so far 201 classified responses, 133 faculty, 45 management ○ Should the Council or ASA leadership push out the policy about not using personal email for communications? ○ Concerns voiced related to using personal email vs. college assigned email accounts - possible FERPA concerns ○ Results were generally showing that people feel ok about Groupwise, but webmail was not rated well and all employee groups said that they would prefer to move to Gmail/Google (60%+ percent of all respondents felt that way) ○ Could we possibly target part-time faculty by finding them in Banner? ○ Could we try to move a group to Gmail/Google as a test group (reasonably isolated group that do not make use of busy search , etc.)? ○ Follow-up with the respondents and talk to the two unions - assigned to Ian ○ Get permission from learning council to run a survey ● Workgroup reports (The Tactical Initiatives List was updated) <ul style="list-style-type: none"> ○ Security policy team would like us to review a new policy at the next meeting ○ Tactical plan has been updated - council members should review and comment on the document - revisit next meeting ● Employee Communications Policy <ul style="list-style-type: none"> ○ Discussed the impact of the wording related to the use of must vs should ○ Does the policy make it clear why we have this policy - should mention FERPA specifically

	<ul style="list-style-type: none"> ○ Decision to have the employee communications policy reviewed by Meg, then we will revisit (questions regarding using the terms must vs should, from a legal standpoint and/or perception standpoint) ● Student Communications Policy <ul style="list-style-type: none"> ○ Rodger provided some good input/comments ● Review and finalize workplan for this year ● 																				
<p>Future Topics:</p>	<ul style="list-style-type: none"> ● Electronic student evaluations feedback (MyLane not compatible with smartphones) <ul style="list-style-type: none"> ○ Instructors want survey to work on phones and do it in class ● COPPS policy reviews ● Annual plan updates 																				
<p>Meeting Schedule (3pm - 4pm) 1/27/16 - 03/216 2/10/16 - 03/216 2/24/16 - 02/128 3/02/16 - 03/216 3/16/16 - 02/128 4/06/16 - 03/216 4/20/16 - 02/128 5/04/16 - 03/216 5/18/16 - 02/128 6/01/16 - 03/216</p>	<table border="1"> <tr> <td>October 7, 2015</td> <td>October 21, 2015</td> <td>November 4, 2015</td> <td>November 18, 2015</td> </tr> <tr> <td>December 2, 2015</td> <td>December 16, 2015</td> <td>December 30, 2015</td> <td>January 13, 2016</td> </tr> <tr> <td>January 27, 2016</td> <td>February 10, 2016</td> <td>February 24, 2016</td> <td>March 2, 2016</td> </tr> <tr> <td>March 16, 2016</td> <td>April 6, 2016</td> <td>April 20, 2016</td> <td>May 4, 2016</td> </tr> <tr> <td>May 18, 2016</td> <td>June 1, 2016</td> <td></td> <td></td> </tr> </table>	October 7, 2015	October 21, 2015	November 4, 2015	November 18, 2015	December 2, 2015	December 16, 2015	December 30, 2015	January 13, 2016	January 27, 2016	February 10, 2016	February 24, 2016	March 2, 2016	March 16, 2016	April 6, 2016	April 20, 2016	May 4, 2016	May 18, 2016	June 1, 2016		
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<p>Membership for 2015 - 2016:</p>	<ul style="list-style-type: none"> ● CIO for Information Technology (1) – Bill Schuetz ● Division Dean of Academic Technology (1) – Ian Coronado ● Classified (3) – Rodger Gamblin, Denise Brinkman and Robin Geyer ● Faculty (2) – Meredith Keene-Wilson and John Thompson ● Managers (2) – Russ Pierson, Tony Sanjume ● Students (2) – vacant (2) ● Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers ● Recorder: Leanne Guthrie 																				