Tech Council Business		- Any additions to today's agenda? (1 min) - Membership for this year (2 min) - Kevin may be eligible to continue with Tech Council as a Faculty member or can continue as a member by position - Approve Minutes for 11/1/2017 (5 min) **Resources:** **Tech Council Charter** **Tech Council Work plan 2017** **Tech Council Work plan 2018** **Tactical Initiatives - Technology Plan 2016-17** **Annual Plan Mapped to Core Themes and Strategic Directions 2016-2017** **Five Year Plan** **Five Year Plan Graphic**
General Business **Attending:** **Guests:** **Recorder:** **Quorum (7):**		**Planned Topics:** - Quick updates on projects discussed last year: - Employee Communications Policy Update/Finalization (1 min) - Final Review/Approval from College Council? - Student Communications Policy - final sign-off? (1 min) - Records Management & Archiving - (5 min) - Look at the federal policy. - Look at what statements we can make related to that on what can we or can't we do. - Have something put together and or dig a little deeper if we can't meet the gap and see what funding may / might be available. - Any updates (Ian - D.A.M. Project)? - Digital Signage Guidelines - (5 min) - Subcommittee (Kyle, Ian, Tony and Alen) - Update? - Workplan for 2017-2018 - (40 mins) - Use Tech Council Charter as a basis for our workplan each year - Survey Development update (Carl & Ian) (10 min) - Clearly articulated goal of the survey? - Review of updated survey - Do annual IR and IT satisfaction surveys: ask for strengths and opportunities for improvement: What is working, what is not working? - Student Email Directory follow-up? (5 min) - Any other updates? (5 min)

		● New Business ○			
Future Topics:		● Future Topics ○ College ID Card update			
Meeting Schedule (3pm - 4:30pm)					

October 4, 2017	October 18, 2017	November 1, 2017	November 15, 2017
December 6, 2017	December 20, 2017	January 3, 2018	January 17, 2018
February 7, 2018	February 21, 2018	March 7, 2018	March 21, 2018
April 4, 2018	April 18, 2018	May 2, 2018	May 16, 2018
June 6, 2018	June 20, 2018		

Membership for 2016 - 2017:		● CIO for Information Technology (1) – Bill Schuetz (co-chair) ● Division Dean of Academic Technology (1) – Ian Coronado ● Classified (3) – Rodger Gamblin, Denise Brinkman and vacant (1) ● Faculty (2) – John Thompson and vacant (1) ● Managers (2) – Tony Sanjume, Carl Yeh ● Students (2) – Vacant (1) Will Schuh ● Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers (chair) ● Recorder: Leanne Guthrie