Tech Council Business		● Any additions to today's agenda?
		   ○ No additions
		 ● Membership for this year
		   ○ Membership Vacancies to work out: Student (1): any update? Barb will check on this
		 ● Approve Minutes for March 7, 2018
		   ○ Linda moved to approve, Peter seconded, approved unanimously

General Business
 Attending:
 Guests:
 Recorder: Carl
 Quorum (7):
 Mira, Kevin, Kyle, Bill, Barb, Peter, Tony, Linda, Roger, and Carl
		Planned Topics:
		 ● Updates on current planned work:
		   ○ Instructional Technology Plan - any additional updates? Shall we continue to discuss or remove from our agenda? Bill suggested that we wait until Ian returns before moving on.
		   ○ Digital Signage Guidelines
		     ■ Subcommittee (Kyle, Ian, Tony and Alen) - any other updates? Is this work completed? Kyle said they would have something to report next month.
		   ○ College-wide Email System: No updates
		   ○ Charter revision suggestions: Replaced "learning principles" with "core themes", changed line in "Scope of Work" about "instructional technology plan" to "learning plan", Carl moved to accept charter, Kyle seconded, motion approved.
		   ○ Survey Development update: (Carl & Ian & Kevin)
		     ■ Draft Survey:Delete question about where they use electronic device.Can we rephrase or add question about how students access online course materials? Rephrase OrgSync question to give it a better header. Delete question about asking whether Lane should have a mobile app. Delete moodle and campus app questions. Bill said IT could fund prizes from Titan Store. Tony will help with logistics. Kyle moved to have the subcommittee review/make changes and move forward, Tony seconded, unanimously approved.
		     ■ COPPS Policy on authorization to conduct surveysBarb will check with Jim
		   ○ Policy Review Subcommittee Update (Anne, Carl, and Kyle) - have all the policy/procedures been updated on COPPS?
		     ■ Information Technology: Bring Your Own Device (BYOD) Wireless Access

- - - Information Technology: Virtual Private Network (VPN)
    - Student Communications
    - Information Technology: Student Communications
    - Bill and Barb will take this to the college council
  - College ID Card: Tony said they would talk to LTD to a ID instead of bus pass (want to avoid stickers). Working on issuing an RFI with Bob Baldwin.
  - Any other updates?
    - Linda said…she and Barb were going to align the core themes with the 2017-18 technology council plan and will come back with an update next time.
- New Business
  - Accessible Purchasing
    - Information Link Kyle said "everyone is waiting for a lawsuit" regarding tech (hardware and software) being accessible, Oregon has not adopted the federal standard, Peter said there was a department at UW that had developed excellent policies around this issue, Kyle asked if this was a tech policy, finance/contract policy, or other policy? Kyle said the policy subcommittee would write a policy, bring it back to the tech council, and then share with other councils.
  - IT Consultant Visit Report: Bill said the visit is over, a report is issued, and another consultant will come in a couple of weeks from now and act as an interim chief technology officer, and work on projects, chief information officer is going away and turning into a programming management position--starts April 19, 2018.
  - Mobile App: dropping from agenda, discussed earlier
  - General Data Protection Regulation (GDPR)
    - https://wcetfrontiers.org/2017/11/27/e-u-regulations-that-are-enforceable-against-us-he/: Bill will report back at next meeting. Kyle said because LCC employs people from the EU and because we recruit students from the EU, this would apply to LCC. Jennifer Falzerano is checking with the Washington State Attorney General to see if that state is going to give guidance on this issue.
  - Discuss results of meeting change for Technology Council - did this work well for everyone? Many people thought it worked well, but some

		thought that it increased the volume (and therefore time) of the Tech Council meetings. Decided to try again and re-evaluate at next meeting. ○ Learning Council's Learning Plan ■ Learning Plan Conversation Kit ■ No update ○ Records Management & Archiving removed from future agendas ○ Moorpark College Strategic Technology Plan - A possible template for modeling our own technology plan: We looked at the Moorpark plan on the screen and noted similarities with what Lane was working on.
Future Topics:		● Future Topics ○ None
Resources		**Resources:** **Tech Council Charter** **Tech Council Work plan 2017** **Tech Council Work plan 2018** **Tactical Initiatives - Technology Plan 2016-17** **Annual Plan Mapped to Core Themes and Strategic Directions 2016-2017** **Five Year Plan** **Five Year Plan Graphic**
Meeting Schedule (3pm - 4:30pm)		(schedule table below)
Membership for 2016 - 2017:		● CIO for Information Technology (1) – Bill Schuetz (co-chair) ● Division Dean of Academic Technology (1) – Ian Coronado ● Classified (3) – Rodger Gamblin, Denise Brinkman and Mira Mason-Reader ● Faculty (2) – Peter Lerner and Anne McGrail ● Managers (2) – Tony Sanjume, Carl Yeh ● Students (2) – Vacant (1), Will Schuh

Meeting Schedule table:

~~October 4, 2017~~	~~October 18, 2017~~	~~November 1, 2017~~	~~November 15, 2017~~
~~December 6, 2017~~	~~December 20, 2017~~	~~January 3, 2018~~	~~January 17, 2018~~
~~February 7, 2018~~	~~February 21, 2018~~	~~March 7, 2018~~	~~March 21, 2018~~ (cancelled)
April 4, 2018	April 18, 2018	May 2, 2018	May 16, 2018
June 6, 2018	June 20, 2018		

		- Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers (chair) - Recorder: Carl Yeh